

**MINUTES OF THE MEETING OF
BIRCHWOOD TOWN COUNCIL, HELD AT
PARKERS FARM COMMUNITY CENTRE, DELENTY DRIVE, RISLEY
ON TUESDAY 25TH JUNE 2013**

PRESENT: Councillor P Nelson in the Chair
Councillors Allman, Balding, Bolton, Bowden, Evans, Fitzsimmons, M. Hearldon
T. Hearldon, Higgins

Clerk – Mrs. F. McDonald

Business and Finance Officer - Mr. G. Crowe

Inspector Chris Adkins
PCSO Allison Davies

1 resident

Apologies were received from Cllr Lines-Rowlands, Cllr Spencer and the Deputy Clerk, Mrs. C. Caddock

It was RESOLVED THAT:

The Minutes of the Meeting of the Annual Town Council which took place on Tuesday, 28th May 2013, be approved as an accurate record and signed by the Chair.

It was RESOLVED THAT:

The Minutes of the Meeting of the Town Council which took place on Tuesday, 28th May 2013, be approved as an accurate record and signed by the Chair with one amendment: Part of draft Minute 218/2013 had read, ‘Oakwood Community Association (previously The Friends of Oakwood Local Park)’ for which Councillor Nelson was identified as the Town Council representative, but it should have read Councillor Evans.

Code of Conduct – Declaration of Interests

The Chair reminded members of their responsibility to declare any personal interest or prejudicial interest which they have in any item of business on the agenda, no later than when the item is reached.

268/2013 **RECESS**

(a) **Police Monthly Pledge Meeting and Update**

PCSO Davies gave an update on crime statistics within Birchwood for the period end May to date: 2 criminal damage, 5 theft from motor vehicle, 4 burglaries and 15 anti social behaviour (ASB) incidents.

During the month the Police had been prioritising ASB in Locking Stumps Park (dog fouling and littering), and had conducted a walkabout with Louis Banks, Environmental Crime Enforcement Officer, Warrington Borough Council.

PCSO Davies added that during the month, the Town Council’s Maintenance Team had been out in Birchwood spraying the ‘no dog fouling’ stencils on pavements in areas believed to be prone to this kind of anti social behaviour. She added that it does appear to be working as it has raised people’s awareness of the matter.

The Police had also been targeting ASB in local parks and on Pestfurlong Hill. She stated that there had been no reports during the month, but they had been working with The Woodland Trust and the Rangers and had patrolled the area.

One warrant had been carried out during the month in the Redshank area which had a positive outcome, and there are a number of others planned in the near future.

The Police had also attended a number of community events during the month where they had been able to offer advice to people regarding security and had also carried out a bike marking event on the business park.

PCSO Davies advised members of an ongoing problem of flytipping on Whitethroat Walk and said that the Police had been working with other organisations to closely monitor the situation.

She updated Members on the Peer Mentor Scheme she had mentioned at a previous meeting (in conjunction with Thorn Cross Young Offenders Institute) and confirmed that the first events would be taking place on 15th and 17th July with Year 9 Learners from the High School.

The Police had also been working with Your Housing regarding some complaints about nuisance neighbours who had been given ASB contracts.

She added that the Police receive good intelligence from the local community.

Cllr Balding asked if the Inspector felt that the figures for burglary and theft from a motor vehicle were high.

Inspector Adkins replied by saying that although the figure is much higher than he would like (which would ideally be zero), it is not considered high.

Cllr Balding then enquired what was being stolen from motor vehicles.

The Inspector said that it appeared to be opportunists, stealing items that were visible in a vehicle such as a bag left on the back seat, but the other local burglaries seemed to be being carried out by organised teams.

He updated Members on the restructuring that he had implemented at the Police Station.

Cllr Bolton commented that she had had reason to contact the Police recently and had been impressed with the speed of response and how the matter was dealt with.

Inspector Adkins thanked Cllr Bolton for her feedback and said that he would pass it on to the Officer(s) concerned.

The BAFO enquired about the apparent non use of the speed warning sign in the area, which we had purchased. It was a piece of equipment that had been purchased on the recommendation by a previous Inspector to act as a speeding deterrent.

The Inspector said that the Police do have a van which is used to place the speed sign at various locations which the PCSOs use; however, it has become unreliable and really needs to be replaced. He said that it was highly unlikely that the Police would fund its replacement and he may have to seek funding from elsewhere.

In the meantime he said that he would speak with PCSOs about speed signs and their deployment and would report back to the Town Council.

Cllr Nelson thanked Inspector Adkins and PCSO Davies for attending the meeting and updating those present.

(b) **Priorities**

The most recently available information regarding local Policing priorities can be found on the Cheshire Police Website: <http://www.cheshire.police.uk/my-neighbourhood/warrington-east/birchwood/priorities.aspx>

The Twitter address is @WarrEastNPU.

Cllr Nelson welcomed a local resident to the meeting who had attended to thank the Town Council for its assistance with a long standing matter and said that she had been very pleased with the outcome.

Members thanked her for taking the time to attend the meeting and said that they were delighted that the matter had now been resolved.

269/2013 **PARKING ISSUES**

(a) **Ordnance Avenue and Redshank Lane**

The Clerk reported that the Senior Facilities Manager from Birchwood Park had confirmed that they had met with the occupier and advised them of the local parking issues and that it had been understood (based on information received from local residents) that it was predominantly their staff parking there. They agreed to review this internally, as well as reviewing their arrangements for parking.

The Facilities Manager has also confirmed that the business park is working with Warrington Borough Council's Travel Team, to see if they are able to provide them support with better business travel planning (aside from cars).

The Clerk added that she had been notified that a Traffic Order would be advertised in July in relation to the proposed double yellow line restrictions.

(b) **Cross Lane South and Warrington Road**

The Clerk advised members that she had received confirmation from the Borough Council that they have now completed another round of parking surveys in the Cross Lane South area of Birchwood and confirmed that, based on the data collected, the current situation does not require the introduction of measures.

The Principal Engineer of the Traffic Management Section said that they would be feeding this information back to the local residents during July.

After discussion Members asked that the Clerk's office also write to residents on behalf of the Town Council to update them on the outcome.

Action Clerk's office to write to residents of Cross Lane South and Warrington Road (opposite The Noggin) to advise them of the outcome.

(c) **Leacroft Road**

The Clerk added that she had been notified that it is anticipated that a Traffic Order would be advertised in July in relation to the proposed double yellow line restrictions. There is nothing further to report about this location at the present time.

270/2013 **SILVER LANE**

At the May meeting, Councillor Evans commented on the state of the private road (at the end of Silver Lane near the Encounter Statue) with regard to all the flytipped waste that is in this area. Although this is a private road it is also considered a bridleway (in part) and right of way.

The Clerk reported that she had raised the matter with the Borough Council who informed her that they had installed another 'no fly tipping' sign as the previous ones had disappeared.

They had also advised that they had spoken to a representative of The Friends of Gorse Covert Mounds and said that they should report any new fly-tipping to the Borough Council so that they can build a picture and, if necessary target surveillance. A recap of past access issues was made which involves access for a disabled person's vehicle to one of the farms.

Cllr Bowden commented that the farms can be accessed from the Hollins Green end which, if the motorway end was gated, may substantially reduce the amount of fly tipping.

A discussion took place regarding the situation and who owns the land. This appears to be somewhat unclear as there are believed to be several landowners on the first section of the lane (near the Encounter Statue).

Cllr Allman added that if items were flytipped on land owned by a private landowner then the responsibility for its removal should rest there.

After a lengthy discussion, Councillors asked the Clerk to write to Phil Ramsden at the Public Protection Office of Warrington Borough Council asking them to take enforcement action against the landowner to get this area cleaned up. They also asked for the correspondence to be copied in to the occupiers of the properties located along the track.

Action Clerk's office to contact the Borough Council regarding this matter.

271/2013 **JOINT POLICE/TOWN COUNCIL SURGERY**

These surgeries currently take place, the third Saturday of each month (except August) in the Community Corner in the Encounter Café, from 10.30am to 12 noon.

Councillor J Bolton had attended the surgery held on 15th June 2013.

The next surgery will be held on 20th July 2013. Cllr Allman will attend.

272/2013 **UPDATE ON PLANNING MATTERS**

- (a) **Application No. 2011/18954 Land adjacent to Carrington Close, Birchwood. Application to establish land as Village Green.**

Cllr Fitzsimmons declared an interest.

Cllr Fitzsimmons advised that the Inspector had upheld Birchwood Golf Club's objection to the application for Village Green Status and informed Members that the rules on applying for Village Green status had changed substantially, making it much more difficult to gain.

He outlined the feedback received from the hearing to Members, and said that a letter of thanks had been received from the Friends of Carrington Close Association for the Town Council's support during the process.

273/2013 **LITTER BINS BEING SPONSORED BY THE LOCAL MCDONALD'S RESTAURANT**

The Clerk stated that the litter bins have been installed by the Borough Council and are being well used.

She said that she had advised the franchisee accordingly and would send some photos on to him for his records. She added that the franchisee would be happy for us to arrange a litter pick with his staff later on in the year.

Action Clerk's office to continue to liaise with the franchisee regarding this matter.

274/2013 **DEFENDER BOLLARDS – KINSALE DRIVE**

There is nothing further to report on this matter at present.

Action Clerk's office to continue to liaise with the Borough Council regarding this matter.

275/2013 **DOG FOULING**

The Clerk stated that a 'Love Where you Live' campaign had been running in June, during which time the maintenance team had applied 'no dog fouling' stencils to footpaths/pavements which had been prone to dog fouling.

She also informed Members that a clean up around Lyster Close had taken place on 11th June in partnership with Your Housing.

The Clerk reminded Members that the next estate walkabout will be taking place on 22nd July, meeting at the Frontis Office. Area to be covered are Talbot, Ramsay, Forbes, Layton, Leatham, Noble, Harcourt, Whitworth and the spinal pathway.

Cllr Evans gave his apologies in advance, but Cllr Fitzsimmons said that he would be attending.

Action Clerk's office to continue to liaise with the Borough Council and other organisations regarding this matter.

276/2013 **DAMAGED VERGES LORDS LANE/LOCKING STUMPS LANE**

The Clerk informed Members that she had received a response from the Borough Council in relation to the damaged verges on Lords Lane/Locking Stumps Lane, as follows:

I've been in close correspondence with the passenger transport team who are responsible for managing bus stops and the bus service contract in the borough. If you recall with my latest correspondence, I was waiting to hear back from the team after they made contact with Network Warrington (NW) who use the junction as part of their bus route.

The response we received from NW highlighted that they are aware the junction is narrow but after investigation found that rerouting the service to avoid the junction wouldn't be financially viable which could cause the route frequency being reduced or terminated altogether.

I've also spoken to the passenger transport team about the feasibility of widening the junction mouth to prevent future overrunning. The estimated cost to undertake this work would be around £5000 and while this may not appear to be a particularly large sum, it represents around 35% of the overall budget available to improve bus services in the borough and would not satisfy the primary objectives of the team's budget allocation to improve the passenger waiting environment. As such they are not happy to justify the expenditure in the short term.

While I appreciate that this may be disappointing, please be assured that the passenger transport team have taken note of the situation and may be able to offer assistance as part of next year's programme. In the interim, I will request that NW are made aware of the concerns from the parish council and ask their drivers to take extra care at this junction.

In addition to the above, I have undertaken an investigation into the collision history of the junction to see if intervention from the road safety team can be justified. The investigation yielded that there have been no collisions at the junction in over three years; as such I am unable to allocate any resource to this location due to the primary function of the budget being to assist in reducing the frequency of collisions.

I recall Clare mentioning in initial correspondence that WBC highway inspectors have visited the site and laid stone to minimise the impact of the overrunning. I will speak to Craig Bailey (highway inspector for the area) and ask him to carefully monitor the situation for any further deterioration, taking appropriate action where necessary.

Please be assured that while there are avenues that cannot be pursued to resolve the situation, several remain and as mentioned above, I will ensure NW are made aware of your concerns and request that they inform their drivers to take extra care. WBC highway inspectors will also be reminded of the problems and requested to frequently check for any deterioration.'

Councillors requested the Clerk's office to write to the residents to advise them accordingly.

Action Clerk's office to send a letter to local residents.

277/2013 ADMIRALS SQUARE

The Clerk advised Members that she had advised the Borough Council that one of the bollards protecting the lighting column in Admirals Square has already been hit and knocked over. The Highways Inspector said that he would endeavour to make contact with the landowner to request that they rectify the matter.

278/2013 DEWHURST ROAD PEDESTRIAN CROSSINGS

The Clerk reported that correspondence had been received from Craig Hunter of the Transport Planning and Development Control Unit at Warrington Borough Council informing the Town Council that a detailed design scheme had now been put together regarding proposed footpath and cycleway improvements for Birchwood.

He advised that the second phase of the consultation is now ready for consideration by the community and community stakeholders and informed us that a drop in event will be taking place at Birchwood Community High School between 3pm and 8pm on Thursday 4th July 2013.

He also confirmed that a letter drop had been done in areas close to where the proposed improvements would be in addition to informing local stakeholders. The letter will also appear on the Borough Council's website and a press release has been sent by them to the Warrington Guardian.

The Clerk highlighted to Members that on the plan attached to the notification, several locations had been identified as possible locations for installing pedestrian crossings.

Members commented that the best location for one on Admirals Road would be within a safe distance of its junction with Curlew Grove.

Action Clerk's office to advise Warrington Borough Council Officers accordingly.

279/2013 **ABANDONED SHOPPING TROLLEYS**

The Clerk reported that a formal letter had now been received from Aldi confirming that they have retained the services of Trolleywise to collect and return their abandoned shopping trolleys within Birchwood.

280/2013 **PLANNING APPEAL**

Prospect Target Club, Prospect Farm, Prospect Lane, Rixton with Glazebrook, Warrington.

The Clerk reported that we have had no official notification of the date for the Public Enquiry, although a provisional date of 23rd July had been given by the Borough Council.

281/2013 **REGISTRATION OF DISCLOSABLE PECUNIARY INTEREST FORMS**

The Clerk advised Members that the Registration of Disclosable Pecuniary Interest Forms for Councillor Bolton's is now on our website and has been delivered to the Borough Council.

282/2013 **RIGHTS OF WAY FORUM**

At the Town Council meeting held in May Cllr Jill Bolton was nominated to act as the Town Council Representative on the Rights of Way Forum.

The Clerk confirmed that she had advised the Borough Council accordingly, and had forwarded the minutes of the last meeting, together with the Agenda for the next meeting (28th August) to Cllr Bolton.

Cllr Bolton also confirmed that she is happy for her email address to be passed on to the Borough Council Rights of Way Team so that they can forward the minutes and agenda direct to her.

283/2013 **EMERGENCY PLANNING**

At the May 2013 meeting, Members asked the Clerk to invite a representative from Warrington Borough Council to attend the July meeting to give a presentation on emergency planning.

The Clerk informed Members that Theresa Whitfield would be attending on Tuesday, 23rd July at 6.30 pm and would be giving a presentation prior to the main meeting.

The presentation will cover flooding, risk profiles and a brief overview of climate change (potential impacts), followed by a session on community resilience and how the Parish may want to take it forward.

Cllr Terry Hearldon commented that the level of the water table appeared to be rising, and added that there is a path near Swallow Close which is prone to flooding.

284/2013 **THE BIRCHES HEALTHY FAMILY ZONE**

Cllr Nelson confirmed that she had attended an official planting ceremony at 'The Birches Healthy Family Zone' on 5th June at 2pm. The event was well attended.

285/2013 **WARRINGTON BOROUGH COUNCIL**

- (a) The Clerk confirmed that following the May 2013 meeting the name and contact details of the Chair and Clerk of the Town Council had been passed on to Warrington Borough Council.
- (b) The Chair, Cllr Nelson, confirmed that she had attended the Civic Service and Parade which was held on Sunday 2nd June 2013 (prior to Birchwood Carnival which she also attended).

NEW ITEMS RAISED UNDER THE CLERK'S REPORT TO THE COUNCIL

286/2013 **WARRINGTON BOROUGH COUNCIL**

- (a) Received – Neighbourhoods Monthly Bulletin - June 2013.
- (b) Sent – Email regarding a tree that has split in two and is leaning on a fence. The Borough is looking into this.
- (c) Received – Briefing for Neighbourhood Boards on the skin cancer campaign running 17th June to 31st July 2013.
- (d) Sent/received – emails regarding lighting columns working intermittently in the Rawlings Close and Woodhouse Close area. The resident who reported them did not identify the exact columns. The Borough will try to identify the specific columns on the next night scout.
- (e) Received – Invitation to the Chair to attend the Freedom March of the 75 Engineer Regiment (Volunteers) who were awarded the Freedom of the Borough on Monday 20th May 2013. The march will take place on 29th June beginning at 10.15am.

The Chair, Cllr Nelson, confirmed that she should be attending this event.

- (f) Received – Article re: Birchwood Carnival from the Area Ranger for Birchwood Forest Park in which he thanks the Town Council for its financial assistance and support.
- (g) Received – From Councillor Bowden for information, copies of some documents he received from a training course regarding gypsy and traveller awareness.
- (h) Received/sent – Email from a resident asking that we contact the Borough Council again to request that their operatives try to avoid areas where orchids are growing when mowing grassed areas. This has been forwarded to the Borough.
- (i) Received/sent correspondence relating to road nameplate signage in Locking Stumps and a query about the Borough's weedkiller spraying schedule.

The Clerk informed Members that she had requested this information from the Borough Council.

- (j) Received – Details re: the LiveWire Talented Athlete Support Programme.
- (k) Received – Details of football sessions in Culcheth and of the Culcheth Summer Fete (21st July). Also details of where to find information about summer holiday activities happening in Warrington: www.warringtonchildren.org and www.warringtonyouth.org .

287/2013 **BIRCHWOOD FORUM**

- (a) Received – Invitation to the launch of the Supply Chain Forum (25th June).
- (b) Received – Invitation to the Business Network meeting on 28th June.
- (c) Received – flyer promoting the Rugby League World Cup Charity Gala Dinner which is taking place on Thursday 18th July 2013.
- (d) Received – an invitation to provide feedback on the proposed Warrington University Technical College which would be based in the centre of Warrington.

288/2013 **MISCELLANEOUS CORRESPONDENCE**

- (a) Received – Invitation to Penketh Parish Civic Service.

The Chair and Vice Chair advised that neither is able to attend the Civic Service due to prior commitments.

- (b) Received – Invitation from Cheshire Community Action to an all day event ‘Connecting Communities 2013’ on 9th July.
- (c) Received – Information email from a resident, re: an ongoing matter relating to the resident’s request for “Give Way” markings at the junction of Ashdown Lane and Killingworth Lane in Gorse Covert. The Town Council has supported the resident’s request in this matter; however, the Borough Council maintains its stance and will not install the markings.
- (d) Received – Various updates and information emails from Warrington Voluntary Action.
- (e) Received – ‘Parklife’ e-newsletter from Birchwood Park – 31/5/13.
- (f) Received – Note of farewell from Cheryl Wakefield, Clerk to Great Sankey Parish Council. The new Clerk for Great Sankey is Mrs Karen Carter.
- (g) Received – E-newsletter from Birchwood Park advertising the Birchwood Park Pyjama Day which will be on the 5th July 2013. raising money for The Lullaby Trust.
- (h) Received – email from Balfour Beatty Mott MacDonald regarding M6 Coppice Pit Bridge Repair Works (M6 between junctions 21A and 22).

289/2013 **iCAN ALERTS**

Full details regarding the iCAN alerts below and details of free membership to the service can be found at <http://www.tswarrington.co.uk/ican>

- (a) Received – Repeat scam – a caller claims to be from Microsoft Technical Support offering to fix a virus that has been identified on the victim’s computer. Do not download any software or open a programme that they tell you to - even if you are told your computer will become unusable if you do not; this is a scam and you could give the caller access to all your computer files including personal information. Just hang up!
- (b) Warrington and Halton Trading Standards advise that a company is cold calling Halton & Warrington residents offering wills and providing potentially misleading advice on how to avoid care home charges. The company concerned creates a Lifetime or Family Trust to which you transfer the ownership of your home with the intention that should you need to go into care in the future, your home cannot be sold to pay for those costs.

290/2013 **SOCIETY OF LOCAL COUNCIL CLERKS**

- (a) Received – E-bulletins – 6th June 2013 and 20th June 2013.
- (b) Received – Invitation to the Larger Councils’ Networking Meeting – July 2013.

291/2013 **CHESHIRE POLICE**

- (a) Received – New Bulletin – Birchwood – June 2013.

292/2013 **CHESHIRE ASSOCIATION OF LOCAL COUNCILS**

- (a) Received – Details of Town Clerk vacancy for Crewe.
- (b) Received – Link to website regarding potential funding for Town and Parish Councils that wish to prepare a Neighbourhood Plan.
- (c) Received – Details of a training workshop – Chairmanship 2.
- (d) Details via Chalc of the Cheshire Communities Action Connecting communities Event being held on Tuesday 9th July plus various press releases.
- (d) Press Articles - Copies of various articles from local publications of relevance/interest to Birchwood.

The Clerk informed Members that the Birchwood Youth Club has recently been relaunched and will run each Monday evening from 7 pm.

- (e) Publications Received - LGC – 06/06/13, 13/06/13 and 20/06/2013, LCR – Summer 2013 ‘Peace Talks’ – the Tim Parry and Jonathan Ball Foundation for Peace - Spring 2013

293/2013 **MEMBERS’ REFERRAL**

Councillor Balding raised the matter of the Town Council’s website. He enquired why the information was not always kept up to date.

The Clerk informed him that the office workload is prioritised and the website is a recent additional admin duty which is dealt with as priorities determine.

He also asked if it would be possible to have Councillors email addresses on the website so that residents can make direct contact. Members discussed the matter and although some were happy to have an email address available, others were not. Currently, emails to Councillors are generally sent via the office. Residents can contact Councillors by mail or telephone as this information is on the website or alternatively they can contact the office.

It was resolved that Councillors will individually inform the Clerk if they wish their email address to appear on the website.

Other items mentioned by Cllr balding, with potential for inclusion on the website, were to be considered and dealt with directly to The Clerk.

Action Councillors to inform the Clerk if they wish their email address to appear on the Town Council’s website.

294/2013 **CURRENT PLANNING APPLICATIONS FOR COMMENT AND OBSERVATION AND OTHER RELATED PLANNING ISSUES**

(a) **Warrington Borough Council**

- (i) Received – Notification re: the Planning Application Sub-Committee meetings on 19th June 2013. There were no items of specific relevance to Birchwood on the agendas for discussion.
- (ii) Received – Notification re: the Development Management Committee meeting on Thursday, 20th June 2013. No items of specific relevance to Birchwood are on the agenda for discussion.

- (iii) Received – Email relating to future Development Management Training – asking if Councillors have any specific areas they would like to receive training on. Suggestions from Councillor Bolton have been forwarded to Jennie Cordwell.

The Clerk informed members that Cllr Bolton had requested training on planning matters relating to domestic extensions and commercial changes of use as the regulations had recently changed.

- (iv) Received – Link to the adoption statement for the Environmental Protection Supplementary Planning Document May 2013. Members were advised that a copy is available to view in the office.

295/2013 **PLANNING DECISIONS**

- (a) Application No. 2013/21619 Units 610 – 613 Birchwood Boulevard, WA3 7QU. Proposed refurbishment of existing office building resulting in no additional floor area and erection of external finish wall (resubmission of 2013/21170). **Approved with conditions**
- (b) Application No. 2013/21482 9 Clayton Road, WA3 6PH. Proposed installation of sawdust extraction plant. **Approved with conditions**
- (c) Application No. 2013/21511 51 Dewhurst Road, WA3 7PG. Proposed new alucobond panel behind existing ATM machine, 1 new external light above ATM and block up part of rear opening and installation of new single fire exit door. **Approved with conditions**
- (d) Application No. 2013/21512 51 Dewhurst Road, WA3 7PG. Proposed advertisement consent for new internally illuminated fascia signs, new branch name plate, opening hours sign and new surround to existing ATM. **Approved with conditions**
- (e) Application No. 2013/21726 205 Cavendish Place, WA3 6WU. Non-material amendment to change position of window & door on east elevation of previously approved app. 2012/20893. **Approved**
- (f) Application No. 2013/21778 61 Applecross Close, WA3 6XB Non-material amendment following previously approved application 2012/21060 – to change single door to a double door. **Approved**
- (g) Application No. 2013/21479 Land at Aston Avenue, Birchwood Park. Application for approval of details reserved by condition as per previously approved application 2012/19696 for conditions 4e (details of external materials) 6 (details of wheel washing) 7 (details of construction compound) 10 (landfill gas assessment) 14 (contaminated land condition) 27 (Highway threshold triggers). **Condition part discharged/part not discharged**
- (h) Application No. 2013/21603 12 Armstrong Close, WA3 6DJ Proposed single storey extension. **Approved with conditions**
- (i) Application No. 2013/21656 47 Gilderdale Close, WA3 6TH Proposed single storey side and rear extension. **Approved with conditions**
- (j) Application 2013/21753 1 Dewhurst Road, WA3 7PG Proposed installation of 7 trolley bays outside the Asda store, 5 in one location, 2 in another. **Approved with conditions**

296/2013 **PLANNING APPLICATIONS**

All plans can be viewed via the Borough Council's website:

http://www.warrington.gov.uk/home/transport_planning_and_environment/Planning/Search_planning_applications/

Certain applications are not Planning Applications and therefore there is no statutory opportunity to allow 21 days for comments. Such applications are: Non material amendment applications, Lawful development certificates (S192) and 28 day prior approval/determination applications. In respect of any of these types of applications, they would be received on an information basis only.

- (a) Application No. 2013/21864 63 Carrington Close, WA3 7QA. Proposed single storey rear extension.
- (b) Application No. 2013/21867 21 McCarthy Close, WA3 6RS. Proposed demolition of existing conservatory and erection of single storey kitchen extension (amendment to existing approval 2009/14851)
- (c) Application No. 2013/21925 Adrian Francis Associates, Thomson House, WA3 6GA. Non-material amendment to the design of the façade following previously approved application 2013/21226.
- (d) Application No. 2013/21874 Birchwood Shopping Centre, WA3 7PQ. Proposed change of use of boiler room to A3 Restaurant and Café (unit NU9) and associated alterations to elevations.
- (e) Application No. 2013/21929 7 Keyes Gardens, WA3 6SD. Proposed demolition of an existing porch and the erection of a single storey orangery to the rear of the property.

There were no objections from Members to the above applications.

297/2013 **PLANNING APPEALS**

Appeal References: APP/MO655/A/13/2196226 (Full Planning) and APP/MO655/C/219229 (Enforcement). Prospect Farm, Prospect Lane, Rixton-with-Glazebrook, WA3 6EH. Proposed change of use to provide a clay pigeon shooting club, clubhouse and associated parking. The two appeals will be dealt with collectively. A provisional date of 23rd July has been given for the hearing.

298/2013 **OTHER PLANNING MATTERS**

Application No. 2013/20738. Former recycling centre, land west of Asda, Dewhurst Road, Birchwood. Retrospective application for use of land as waterless car wash and placement of storage container.

At the May Town Council meeting, Councillors commented that, given the prominent location of the car wash, they do not think it gives a very good impression of the area; it often looks untidy and not in keeping with the rest of the development.

The Clerk, as requested, passed these comments back to the Borough Council, who replied: '*...I can advise that an officer has visited the site regarding it being untidy. Unfortunately the current state of the site does not appear to have an impact on the visual amenity of the area and therefore any potential enforcement action is likely to be unsuccessful if challenged by the operators of the site.*'

299/2013 (a) **PAYMENT OF ACCOUNTS**

Councillor Fitzsimmons proposed that the Payment of Accounts be approved and Councillor Evans seconded the proposal.

The meeting concluded at 8.35pm