

MINUTES OF THE MEETING
OF BIRCHWOOD TOWN COUNCIL, HELD AT
PARKERS FARM COMMUNITY CENTRE, DELENTY DRIVE, RISLEY
ON WEDNESDAY 26TH JANUARY 2016

Present: Councillor T. Hearldon in the Chair
Councillors Allman, Balding, J. Bolton, Bowden, Fitzsimmons and Nelson

Clerk – Mrs. F. McDonald
Deputy Clerk – Mrs. C Caddock
Business and Finance Officer - Mr. G. Crowe

PCSO Wendy Stanley

Apologies: Councillors C. Bolton, Evans, M. Hearldon and Spencer

Councillor Fitzsimmons proposed, Councillor Balding seconded and it was resolved that:

The Minutes of the Meeting of the Town Council which took place on Wednesday, 16th December 2015, be approved as an accurate record and signed by the Chair with one amendment. *On page 204, Minute 350/2015 (b), fourth paragraph, the word 'subsequent' to be changed to 'second'.*

Code of Conduct – Declaration of Interests

The Chair reminded members of their responsibility to declare any personal interest or prejudicial interest which they have in any item of business on the agenda, no later than when the item is reached.

384/15-16 **PUBLIC PARTICIPATION**

(a) **Police Monthly Update**

PCSO Stanley updated Members on policing activity that has taken place in the area over the last few weeks as follows:

Anti Social Behaviour (ASB) / Criminal Damage

There have been issues with youths in Birchwood Mall and on the old footbridge over the tracks at Birchwood Railway Station. There are groups of youths coming into Birchwood from another area, getting off at Birchwood and then getting a later train back. A dispersal notice was issued in the area for 48 hours over the weekend of 8th to 10th January 2016. If this continues to be a problem, the Police will apply for another dispersal notice – which will allow them to make arrests if it is not adhered to.

There is currently ongoing deliberation between the Borough Council and Railtrack as to who currently has responsibility for keeping the footbridge clean.

There have been five reports of off road bikes in the Oakwood area and Forest Park. Information has been received that could identify one of the offenders. This will be followed up.

Regarding travellers, other than damage to the barrier on Silver Lane, there have been no other issues reported.

Councillor Nelson reported that, in relation to trying to reduce incidents of ASB, Paul Flannery from LiveWire in conjunction with Birchwood Shopping Mall is putting on free Tuesday night multi-sport activity sessions from 7pm to 8.30pm for 12 to 17 year olds. These are taking place near entrance 4 to the shopping mall (opposite the train station).

Burglary

Clayton Road – a plant hire company was broken into and keys to plant vehicles were taken.

Theft

A female was arrested for shoplifting in Asda and given a caution.

Youths have stolen beer from McColls on Admirals Road.

The day centre on Kelvin Close had spare tyres stolen from their minibuses over the weekend.

A youth has been identified from CCTV following the theft of a fire extinguisher.

Suspicious Incidents

There have been two separate reports of females feeling they were being followed, one in Locking Stumps and one on the path from the Forest Park to Leacroft Road. In neither case was the female spoken to or approached. Descriptions given suggests they were two different males.

News

Ongoing patrols are taking place around the Forest Park regarding off road bikes.

Birchwood Mall continues to be monitored for ASB.

Parking issues in several areas of Birchwood are being monitored by the Police as well as Traffic Enforcement Officers.

Councillor Bowden stated that the parking on old Warrington Road is due to the congestion around Birchwood Boulevard in the evening for people trying to leave work. It is taking up to half an hour for cars to get from the Asda petrol station to the BP garage. It is currently quicker for the employees to walk to their vehicles and drive from Warrington Road.

Councillor Bowden said that he thinks this will continue until the Birchwood Pinchpoint works are completed and that it is an indication of just how many people would usually use the Ordnance Avenue/Moss Gate route as a 'cut through' to the motorway or Culcheth direction.

PCSO Stanley said that tickets will be issued if legal obstructions are taking place.

Councillor Bowden asked if the Police had received any reports about the parking on the service road, opposite the garages near the Noggin. He added that a resident had alleged that they had been threatened with criminal damage to their property when they had spoken to a driver about parking there.

Councillor Bowden also stated that the ANPR recognition system had not been working at Chadwick House car park for a while, but now it is back in operation, it appears that employees are parking outside the business park again.

PCSO Stanley had no knowledge of the alleged threat recorded earlier in the minutes but reaffirmed that the parking situations would be monitored.

The Clerk said that Traffic Officers are enforcing the traffic restrictions on Powell Avenue; on 13th January 8 parking tickets were issued.

The maintenance team will ensure that the yellow lines in this location are kept clear of leaves.

Members thanked PCSO Stanley for attending the meeting.

The Police Twitter address is @PoliceWarr.

385/15-16 ALLOTMENTS

The Clerk stated that we have received, directly to the office, just four emails expressing an interest in allotments; only one of which had full contact details. No one used the online form that Councillor Balding had put on Facebook. Without full contact details we cannot confirm whether people are registered electors and it is only registered electors who would 'count' in the number of people required to express an interest, before the Borough Council is obliged to consider a request for allotments.

We need at least six registered electors to express their wish to have allotments in Birchwood before we can forward their request to the Borough.

Councillor Balding suggested contacting the residents at their email addresses and asking for their full details.

Councillor Fitzsimmons stated it is possible that local people might prefer to see houses built on the Oliver Plunkett site as it would ensure travellers could not encroach on the land.

Councillor Nelson said that any allotment site would have to be properly designed in order to ensure it did not start to look unkempt, with makeshift sheds, etc. Councillor Nelson added that the front two parts of the site are probably going to be built on, it is the use of the rear portion of the site, owned by the Borough Council, which is yet to be decided.

Councillor Fitzsimmons stated that a Borough Council meeting will be taking place next week at which this will be discussed further. He added that it might be nice to see some bulbs planted in the earth banking that has been put in place along the front of the site.

The Clerk stated that, as requested, she had contacted Birchwood Medical Centre to ask if there were any statistics available regarding the number of residents within the Birchwood area who suffer from mental health conditions. The request has been made, as at the December meeting a resident had stated that a recent study has suggested that working on allotments can help to improve mental health for people with issues such as depression.

The Medical Centre suggested contacting the Public Health Department at the Borough Council which may be able to supply the information requested; which the Clerk has done. If we can obtain the information, it might be useful in any bid to try to have land within Birchwood earmarked for allotments for Birchwood residents.

Councillor Balding stated that we would have to be careful, if allotments could eventually be provided in Birchwood, that the assumption is not made that they would only be given to people with mental health issues.

386/15-16 **VILLAGE GREEN**

The Clerk reported that the resident who had said they would be willing to lead the application for Village Green status for the land at the front of the Oliver Plunkett site did collect the documentation required to put in an application, but had not yet returned them

Councillor Nelson said the resident had sent apologies as she could not come to tonight's meeting. From speaking to people it appears that there is less interest in trying to obtain Village Green status at the site compared to the level of interest in allotments.

Councillor Fitzsimmons said that since the last meeting, he had queried whether an application can be made for Village Green status, as the landowners have already proposed selling parts of it to be developed as housing.

The Clerk confirmed that the documentation suggests that once a 'trigger event' has occurred, then an application cannot be made and it is possible that a statement of intention to develop the land for housing would be classed as a trigger event.

Councillor Fitzsimmons stated that he should be able to find out more at a meeting next week with Warrington Borough Council.

387/15-16 **BIRCHWOOD COMMUNITY STRATEGY**

An updated draft strategy document had been circulated to Members in their papers. The BAFO said that previous comments and changes requested by Members have been included.

Councillor Balding stated that he had some additional comments that he would like to be considered.

Councillor Bowden suggested holding the finalisation of the document over until the new Council is in place. He said that a new Council might not wish to be restricted to the same strategy that outgoing Council Members had decided were priorities.

Following discussion it was **proposed** by Councillor Fitzsimmons and **seconded** by Councillor Balding that the draft document be adopted as a statement of intention and be published on our website as part of a wider consultation. The document, with additional comments can then be considered, amended, adapted and revised by the new Town Council following the May elections, prior to it being formally adopted.

This was **agreed** by those Members present.

Action To publish the draft Strategy Document on our website as soon as possible.

388/15-16 **COUNCIL SURGERIES**

The Clerk stated that the next surgery will take place on Tuesday 23rd February, 6pm – 6.40pm. Councillor Bowden said he could attend. There were no residents at tonight's surgery.

389/15-16 **OAKWOOD WALKABOUT**

The Clerk reported that a walkabout planned for January has been postponed. A date for the next walkabout has yet to be agreed. She asked Members if they had any areas of preference that they would like to cover.

Councillor Bowden said that he and Councillor J. Bolton had gone on a separate walkabout in November 2015 and felt that there were several issues that required attention in the area at that time; around the back of Redshank Lane, Partridge Close, Pheasant Close, Swallow Close and Nightingale Close. These included areas where Your Housing contractors were leaving landscaping arisings to 'go back into the environment' and areas where flytipping occurs.

The Clerk asked if Councillors would like to attend the walkabout; which several said they would.

Action Clerk's office to arrange a date and inform Members of the arrangements for the walkabout.

390/15-16 **LIGHTING COLUMNS**

The Clerk reported that she has contacted the Borough Council to enquire whether there is any system that could be put in place to provide updates to people who have reported faulty street lighting columns.

The Borough Council has replied, stating that they do not have a system in place to update people about the street lighting reports they have made. Most faulty street lights are repaired within five working days. It can take longer if there is a cable fault, particularly if a utility company is needed to assist with repairs.

Councillor Balding stated that there used to be a system in place where he could go online and check the status of any reported street lighting.

The Clerk said that the system at present is for a reference number to be sent when a report has been made and if the Borough's Contact Centre is contacted with the reference number they can provide an update.

Councillor Balding said that there is a website www.fixmystreet.com that can be used to report issues and sometimes progress on matters are posted to there, but not consistently.

391/15-16 **POLICING CHANGES**

The Clerk stated that she has requested a meeting with the Police in order that Councillors and members of the public can be updated on how the system is working following the changes made last year.

The date of Thursday 11th February at 6pm has been suggested by the Police. Assistant Chief Constable Mark Roberts and Chief Inspector Shaw will be able to attend.

Members asked that it be a public meeting to take place at Parkers Farm and Councillor Bowden agreed that he would chair the meeting.

Action Clerk's office to arrange for posters to be displayed on our notice boards to advertise the meeting and the information to go on our Facebook page and website.

392/15-16 **LACK OF SEATING AT HEATHFIELD BUS STOP**

The Clerk reported that 102 consultation letters had been sent to people in the area asking for their comments with regard to the proposal to reinstate the bench. We had, so far, received 14 responses; 13 in favour of a bench being reinstated and 1 objection.

We have asked the Police and PCSOs if there have been any reports of anti social behaviour over the last couple of years or if they have personally observed any incidents around this bus stop. Both Beat Sergeant Tuozzo and PCSO Stanley have reported that there have been no incidents that they are aware of for the last two years.

It was suggested that the groups that use the Birchwood Youth and Community Centre also be consulted as a number of attendees to the groups use the bus to get to their meetings.

Action Clerk's office to give copies of the consultation letter to the user groups

393/15-16 **WILDFLOWERS/BULB PLANTING**

The Clerk reported that bulbs had been planted in a different area of the Forest Park than had originally been intended because the ground was waterlogged in the proposed area (which would rot the bulbs). They have now been planted on the same side as the bandstand. Bulbs have also been planted on the Garrett Field traffic island.

Councillor Fitzsimmons asked if the contractors could be reminded to make good any planting that has been affected during the works on and around the 'dog bone' roundabout.

Action Clerk's office to contact the Birchwood Pinchpoint Coordinator at the Borough Council with regard to making good the area on and around the 'dog bone' roundabout.

394/15-16 **BIRCHWOOD PINCHPOINT PROJECT**

The Clerk reported that a temporary traffic order has been received today relating to the Birchwood Pinchpoint Project as follows:

To prohibit the movement of any vehicle proceeding along on Daten Avenue in a south easterly direction from entering into Mossgate and to prohibit any vehicle proceeding along on the A574 Birchwood Way from making a right hand turn into Daten Avenue.

The Order will be effective from Wednesday 10th February 2016 for a period of approximately 7 weeks and will be in place as and when the signs are in place on site.

395/15-16 **OVERGROWN SHRUBBERY ON FOOTPATH/CYCLEWAY**

The Clerk reported that a temporary traffic order has been received today relating to footpaths running to Crab Lane as follows:

To introduce a footway closure on the A574 Birchwood Way (northern footway), from the subway with Warrington Road (Roberts Fold subway) to its (northern footway) junction with Crab Lane.

The Order will be effective from Thursday 18th February 2016 for a period of 2 days, as and when the signs are in place on site. The closure is required to allow for essential vegetation clearance along the existing footways.

396/15-16 **QUERY RE: GRITTING METAL BRIDGES/STEPS/STAIRS**

The Clerk reported that contrary to previous instructions we have been given relating to the gritting of metal structure belonging to Warrington Borough Council, we have recently been told by Mr. Dave Vasey that if there is water pooling on any of the metal bridges and our teams deem the surface to be a safety hazard, then we can grit the bridges, sparingly.

397/15-16 **REQUEST FOR A DEFIBRILLATOR AT THE FOREST PARK**

This matter remains ongoing as it links in with the Borough Council's proposed refurbishments to the Ranger Centre at the Forest Park.

Action Clerk's office to continue to liaise with WBC and Ciaran's Cause regarding this proposal.

398/15-16 **PROPOSED NEW MULTI-USE GAMES (MUGA) AREA OFF CHATFIELD DRIVE**

This was deferred for discussion until later in the evening during the Finance Part I meeting.

399/15-16 **EAST AREA BOARD MEETING**

Following the receipt of papers for the East Area Board meeting on 27th January 2016 and a detailed discussion about the meeting documents, Members agreed to submit a late funding application to the Board meeting in relation to the Brook Footpath.

It was also agreed that Councillor Bowden would represent Birchwood as a Borough Councillor and either Councillor T. Hearldon or Balding would substitute for Councillor Evans (who is unable to attend due to ill health) as the Town Council representative.

Action Clerk's office to prepare a funding application with supporting information and documents to be submitted for consideration and circulate as necessary.

400/15-16 **PARKING – DELENTY DRIVE**

The Clerk stated that a group that runs at the Youth and Community Centre on Wednesday mornings has now split the morning session into two separate sessions. Since the two sessions have been running, the parking issues do not seem to be as problematic as they were previously.

NEW ITEMS RAISED UNDER THE CLERK'S REPORT TO THE COUNCIL

401/15-16 **WARRINGTON BOROUGH COUNCIL**

(a) Received – Polling Station booking form for Parkers Farm for Thursday 5th May 2015.

As the May 2016 meeting has to take place within 14 days of the date new Councillors take office (which is 3 days after the date of elections i.e. 8th May 2016) – the latest date it could take place would be 22nd May 2016 (a Sunday). The Clerk asked Members to consider a date for the May meetings.

Members agreed that the May Annual Town Meeting and May Town Council meeting would take place on Tuesday 17th May 2016 and that the May Councillor Surgery will be cancelled as it will not be known who Councillors will be until after the election and all the necessary declarations and documents have been formally made, received and signed prior to the start of the May meeting.

- (b) Received – Details of a Member Briefing session re: HS2 (7th January).
- (c) Received – Notification that the next Parish Liaison Meeting will take place on 7th March 2016. Items so far on the agenda include a briefing on the May 2016 Elections, a briefing on the Borough’s 2016/2017 Budget and a discussion on Community Governance Reviews.

The Clerk stated that she has also asked if an item can be added; for a discussion that considers the impact that the Borough Council’s budget decisions might have on Local Council services.

- (d) Received – Email stating that the Walled Garden will be looked at further by future Birchwood Partnership and Birchwood Community Meetings.
- (e) Received – Update re: Birchwood Pinchpoint Project.
- (f) Received – East Area Board papers for meeting on 27th January 2016 (see also Minute 399/15-16 above).

402/15-16 **BIRCHWOOD FORUM**

- (a) Received – Invitation to attend the Borough Council’s Business Community 2016/2017 Budget Consultation (21st January 2016).
- (b) Received – News from Highways England – improvements are to be made to safety barriers and lighting on the bridge which carries the A574 Birchwood Way over the M6.

403/15-16 **MISCELLANEOUS CORRESPONDENCE**

- (a) Received - Various updates/consultations/ information emails from Warrington Voluntary Action.
- (b) Received – Various issues of Birchwood Park’s ‘Parklife’.
- (c) Poster advertising the first four Town Council Surgeries for 2016 has been displayed on our notice boards and the information has been posted on our Facebook page.
- (d) Received – From North West Air Ambulance Charity – Annual Update 2015/2016.
- (e) Received/sent – email correspondence with a resident about a dog that is allegedly left to roam in an area of Oakwood. The resident has been given contact details for the Animal Wardens.
- (f) Received – Request for assistance in contacting people who would be willing to be interviewed regarding the ‘different ways residents of Warrington New Town experienced life in the conurbation in its early years’. A second email asked if anyone has links with previous New Town Development Corporation staff.

No Members had any contacts with any previous staff that they could pass on.

- (g) Received – Big Lottery funding news – January 2016.

- (h) Received/sent – Emails re: abandoned shopping trolleys. We have informed the resident who complained about abandoned trolleys about the ‘Trolley Angels’ campaign that will soon be formally getting underway.

The Clerk reported that the campaign will be a multi-agency approach, with awareness raising events. Enforcement action will be taken against people removing shopping trolleys from the shopping centre once the awareness events are completed (from 1st June 2016).

The Clerk said she has asked if the Asda trolley collectors could remove trolleys that have not been taken back to the trolleys bays by customers more quickly, to try to dissuade people who might be tempted to perhaps take a trolley that has been left.

The Town Council has been asked and has agreed that its logo can be added to the campaign materials, such as posters.

Councillor Bowden stated that trolleys are now being abandoned as far away as Gorse Covert.

Councillor J. Bolton asked if anything is being put in place for people who do not have vehicles to get their shopping home.

Councillor T. Hearldon said that she believes that a system of ‘renting’ a pull-along shopping ‘trolley’ has been proposed. People will have their rent for the trolley refunded once they return the trolley.

404/15-16 **ICAN ALERTS**

Full details regarding iCAN alerts and details of free membership to the service can be found at <http://www.tswarrington.co.uk/ican>

405/15-16 **CHESHIRE POLICE**

- (a) Received – Various alerts from the Cheshire Police Alert System. By registering with Cheshire Police Alert, you receive news and appeals, local crime information and crime prevention advice - direct to you as an e-mail, mobile text or voice message. Registering is completely free.

For details re: Cheshire Police Alerts and how to sign up go to www.cheshirepolicealert.co.uk/

- (b) Received – Notification that the new East Beat Sergeant will be Sgt Stuart Gibbard.
- (c) Received – Invitation to a meeting of the PCC with Parish Council Representatives (2nd February). Councillor Balding hopes to attend.
- (d) Received – An email from PCSO Allison Davies thanking the Town Council for its support over the years she has worked as a PCSO in Birchwood. She has a new job at Birchwood High School.

Councillor Bowden asked whether the position has been filled yet.

Councillor Balding stated that the position has not yet been filled; it is likely that it will be filled with a PCSO being relocated from another area.

406/15-16 **SOCIETY OF LOCAL COUNCIL CLERKS**

- (a) Received – E-news bulletin – 18th January 2016.

407/15-16 **CHESHIRE ASSOCIATION OF LOCAL COUNCILS (CHALC) AND NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC)**

- (a) Received – LGA Leadership Programme of currently organised events.
- (b) Received – ChALC weekly e-bulletin.

408/15-16 **PUBLICATIONS RECEIVED**

Clerks & Councils Direct – January 2016
The Clerk – January 2016

408/15-16 **MEMBERS' REFERRALS MADE VIA THE CLERK PRIOR TO THE MEETING FOR CONSIDERATION AT THIS COUNCIL MEETING**

There were no Members' referrals received prior to the publication of the Clerk's Report.

409/15-16 **CURRENT PLANNING APPLICATIONS FOR COMMENT AND OBSERVATION AND OTHER RELATED PLANNING ISSUES**

(a) **Warrington Borough Council**

- (i) Received – Notification re: the Development Management Committee meeting on 13th January 2016. Nothing of specific relevance to Birchwood was on the agenda at this meeting.
- (ii) Received – Details of a Traffic Notice published in the Warrington Guardian re: the Order to introduce a 24 Hour Bus Lane on the unnamed link road between Ordnance Avenue and Birchwood Way.

(b) **Enforcement Cases**

Lists of enforcement cases recently opened/closed have been received.

(c) **Planning Decisions**

- (a) Application No. 2015/26696 Unit B, The Beacons, Warrington Road, Birchwood, WA3 6XU. Change of use from B1 Office building to B1 (business) and/or D1 (non-residential institution). **Approved with conditions**
- (b) Application No. 2015/26779 Hinton House, Birchwood Park Avenue, WA3 6RS. Proposed non-illuminated banner type entrance advertisements. **Approved with conditions**
- (c) Application No. 2015/26853 41 McCarthy Close, Birchwood, WA3 6RS. Proposed single storey rear extension and two storey side extension. **Approved with conditions**

(d) **Planning Applications**

All plans can be viewed via:

http://www.warrington.gov.uk/home/transport_planning_and_environment/Planning/Search_planning_applications/

Certain applications are not Planning Applications; therefore there is no statutory opportunity to allow 21 days for comments, e.g: Non material amendment applications, Lawful development certificates (S192) and 28 day prior approval/determination applications. These types of applications are received on an information basis only.

- (i) Application No. 2015/26972 The Breeze, Kelvin Close, Birchwood, WA3 BL. Proposed single storey rear extension; proposed development to match existing. Glass lantern in aluminum frame.
- (ii) Application No. 2016/27185 13 Armstrong Close, Birchwood, WA3 6DH. Proposed two storey side extension and front porch.
- (iii) Application No. 2016/27258 83 Ringwood Close, Birchwood, WA3 6TQ. Proposed two storey side and rear extension.

410/15-16 **LATE PAPERS**

The Clerk reported that the following had been received as late papers after the Clerk's report had been published. They have already either been circulated to Members via email and/or are available to view in the office/or have been displayed on our noticeboards:

NEW ITEMS

Warrington Borough Council

- (a) Received – East Area Monthly Bulletin.
- (b) Sent/received – Email correspondence re: maintenance of the 'old' footbridge at Birchwood Railway Station. We were told that this should be maintained by WBC and has been added to their maintenance routine to be cleaned on a regular basis; however, a subsequent email has informed us that WBC is in the process of a land swap with Railtrack (including WBC taking responsibility for the maintenance of the footbridge) so the responsibility, until the legalities are completed, is still currently with Railtrack.

Councillor Balding said that he has concerns if responsibility for the old footbridge is transferred to Warrington Borough Council, if this is to also include monitoring for and dealing with anti social behaviour. He thinks that this should remain the responsibility of Network Rail who are best placed to deal with it. He asked if the Borough Councillors could check what the situation will be.

Action Borough Councillors to check on the responsibilities the Borough will be taking on if the old footbridge becomes Borough Council responsibility.

- (c) Sent/received – emails with Traffic Enforcement re: parking on Powell Avenue.

Birchwood Forum

Received – ‘Cities Outlook Report 2016’.

The Clerk reported that the report shows that Warrington remains in top 10 for employment and private sector jobs but in the bottom for broadband connectivity.

Miscellaneous Correspondence

- (a) Received - Various updates and information emails from Warrington Voluntary Action.
- (b) Received – ‘Parklife’ – November/December issues 2015.
- (c) Received/sent – we have been copied into emails re: vehicles parking on the service road on Warrington Road, Risley (opposite the garages). The on-site security team from the business park is trying to ascertain if the vehicles belong to employees from the park. If this is found to be the case they will be advised to park elsewhere. An email has been sent to the resident who sent the first email to acknowledge the receipt of the information.

Cheshire Police

- (a) Received – Various alerts about burglaries/break-ins (not in the Birchwood area).
- (b) Sent/received – emails re: a report received about an allegedly abandoned car on the expressway near the Penta Hotel. The Police will look into the matter.
- (c) Sent/received – emails re: parking on ‘old Warrington Road’. We have asked the Police if they can put advisory notices on vehicles in they are parked too close to junctions with roads/closes off Warrington Road. There is little else they can do unless cars are parked on pavements, etc. causing legal obstructions. (See also Minute 384/15-16 above.)
- (d) Received – Reminder of the PCC meeting with Parish Council representatives on 2nd February 2015.
- (e) Sent – The Clerk has emailed the Police to ask if they can monitor several areas of concern re: parking following complaints from residents: Warrington Road - opposite the Noggin, Old Warrington Road – near Roberts Fold underpass and Powell Avenue. The Clerk has asked if advice notices can be issued if cars are parked illegally and whether they could speak to local businesses to ask them to speak to their staff regarding parking in the residential areas.

iCAN Alerts - Received – various alerts.

Full details regarding iCAN alerts and details of free membership to the service can be found at <http://www.tsarrington.co.uk/ican>

- (a) Warning about 20% rise in online and phone scams.

Publications Received

LGC – 21/01/16

Planning Applications for Comment and Observation and other Related Planning Issues

(a) Warrington Borough Council

- (i) Received – Notification re: the Development Management Committee meeting on 17th December 2015. Nothing of specific relevance to Birchwood was on the agenda at this meeting.
- (ii) Received – Emergency traffic order re: Moss Gate roadworks relating to the allowed direction of movement of travel for vehicles travelling along Daten Avenue and Birchwood Way.
- (iii) Two further temporary Traffic Orders have been received (the first relates to the Birchwood Pinchpoint Scheme, the second is to allow for landscaping maintenance). See Minutes 394/15-16 and 395/15-16 above.

(b) Planning Applications

- (i) Application No. 2016/27296 Royal Mail Delivery Office, Leacroft Road. Proposed directional sign to guide customers to the delivery office, a restriction sign to car park entrance and a disclaimer sign to the car park entrance.
- (ii) Application No. 2016/27309 Tenement Farm, Mill House Lane, Warrington, WA3 7ET. Proposed Telecommunications upgrade and associated works (overall height to remain as existing).

This part of the meeting concluded at 8.25pm