

MINUTES OF THE JUNE TOWN COUNCIL MEETING
OF BIRCHWOOD TOWN COUNCIL, HELD AT
PARKERS FARM COMMUNITY CENTRE, DELENTY DRIVE, RISLEY
ON TUESDAY 26TH JUNE 2018

Present: Councillor Atkin in the Chair
Councillors Bowden, Breslin, D. Ellis, J. Ellis, Evans, Fitzsimmons,
M. Hearldon, T. Hearldon and Reeves

Clerk – Mrs. F. McDonald
Deputy Clerk – Mrs. C Caddock
Business and Finance Officer - Mr. G. Crowe

Apologies: Councillors Allman and Nelson
PCSO Jones

088/18-19 **ANNUAL TOWN MINUTES**

Councillor Fitzsimmons proposed, Councillor Evans seconded and it was resolved that: The Minutes of the Annual Town Meeting held on 22nd May 2018 be approved as an accurate record and signed by the Chair and that all the recommendations therein now be moved into the main Council minutes for actioning.

The following recommendations are therefore brought forward.

Minute number (042/18-19) refers to the minute of the Annual Town Meeting; from which the recommendations are taken.

042/18-19 **COMMUNITY ISSUES**

(a) **Zebra Crossing on Admirals Road**

Recommendation:

- To contact the PCSO to enquire whether speed enforcement operations could be conducted near the zebra crossing on Admirals Road and on other stretches of Admirals Road.

(b) **Speeding vehicles Warrington Road**

Recommendations:

- To contact the PCSO to enquire whether speed enforcement operations could be conducted on Warrington Road – on the approach to Risley Village from Culcheth.
- To enquire about the possibility of speed strips to monitor this stretch of road for a period of time to enable data to be collected about the issue.
- To contact the PCSO to enquire whether speed enforcement operations could be undertaken on Chatfield Drive.

(f) **Additional queries**

(i) *Fly tipping – Silver Lane*

(ii) *Flytipped green waste - Armstrong Close/Deanwater Close*

These have already been reported on more than one occasion to the Borough Council.

Recommendation:

- To contact the Borough Council again regarding these issues.

(iii) *Himalayan Balsam – Brook Footpath*

Recommendation:

- To contact the Borough Council again regarding this issue.

(v) *Glover Road Crossing*

Recommendation:

- To contact the Borough Council again regarding this issue to ask if there are any additional traffic calming measures that could be introduced at this site.
- To contact the PCSOs to ask for speed enforcement operations to be undertaken near this site.

Recommendation:

- To contact the resident regarding their queries.

089/18-19 **ANNUAL COUNCIL MINUTES**

Councillor Fitzsimmons proposed, Councillor Evans seconded and it was resolved that: The Minutes of the Annual Council Meeting held on 22nd May 2018 be approved as an accurate record and signed by the Chair with one amendment: *that on the second line of Minute 051/18-19 ‘2017/2018’ should read ‘2018/2019’.*

Code of Conduct – Declaration of Interests

The Chair reminded members of their responsibility to declare any personal interest or prejudicial interest which they have in any item of business on the agenda, no later than when the item is reached.

Councillors Evans, M. Hearldon and T. Hearldon – the Friends of Birchwood Forest Park

Councillor Evans – Oakwood Community Association

Councillors Bowden, Breslin, D. Ellis and J. Ellis – Youth & Community Centre Committee

Councillors Atkin, Bowden, Breslin, D. Ellis, T. Hearldon and M. Hearldon – Birchwood Carnival Committee

090/18-19 **PUBLIC PARTICIPATION**

(a) **Police Monthly Update**

There was no Police presence at tonight’s meeting. However, PCSO Jones had emailed a brief report to the Council earlier in the day, relating to occurrences reported to Cheshire Police during June (to date) 2018, as follows:

Birchwood Report to 24/06/2018

The figures of occurrences reported to Cheshire Police for the Birchwood ward for June 2018 are as follows.

Burglary, theft from motor vehicle, theft of motor vehicle

1. There has been one incident of attempt burglary on the Business Park whereby they have tried to gain entry through a roof.
2. There have been no instances of burglary other than in a dwelling this month.
3. There have been no instances of theft from a motor vehicle this month.
4. There have been no instances of theft of motor vehicle

Anti-social behaviour

1. There have been a number of low level anti-social behaviour incidents. Fortunately as a result of some CCTV footage at Birchwood Business Park we have managed to identify those involved and letters will be sent home to parents.
2. There has been an incident of egg throwing at numerous addresses on Chaffinch Close whereby a Police Officer attended and all youths involved have received a letter home to parents.

Traffic management

PCSO Gina Jones has again been out with the Tru Cam carrying out Speed Enforcement on two separate occasions.

- Ordnance Avenue - (09:30- 10:30 1 Vehicle approaching Camera in excess of the speed limit)
- Locking Stumps Lane - (08 4:30 – 09:00) 4 x Vehicles approaching in direction of Millhouse Lane exceeding enforcement speed limit and all prosecuted as a result.

Gina will continue to carry out speed enforcement on a monthly basis.

Other incidents of note

1. PCSO Jones has also been out and about with Trolley Angels where a few trolleys were collected and a resident was advised regarding the purpose and use of trolleys. Gina has advised volunteers that she will again be present on 6th July.
2. Travellers were present at Birchwood Business Park but left after one evening and also arrived at Birchwood Shopping Centre where again they were there one evening and left the following day. Both occasions no mess was left.
3. PCSO Jones has carried out ‘Street a Week’ on Hazelborough Close this month due to reports of ASB from local residents in relation to parking. Our ‘Street a Week’ involves Gina attending at some addresses on a chosen street and introducing herself to residents. This helps us to identify any issues residents may be experiencing that can be raised there and then.
4. The Birchwood Police Facebook Page is still going strong and is not the only way residents can make contact with PCSO Jones. Gina also carries out weekly Police Surgeries which are held at Birchwood Library, held on various dates at various times to suit the needs of all and these dates are advertised on our Facebook Page and also Cheshire Police Website.
5. On 3rd June 2018 PC Frith and PCSO Jones attended Birchwood Carnival which was very well attended and brilliantly organised. A great community event enjoyed by all.
6. PCSO Jones has arranged a Road Safety School talk at Birchwood Primary School for July
7. A wanted male has been arrested in the Oakwood area and a female was caught drink driving near to Moss Gate providing a positive breath test and subsequently was also arrested.
8. PC Frith has attended Dunnock Grove in company with Your Housing where vehicles identified to be causing a negative effect on the appearance of the street were issued with a TORT. This is a 28 day notice for the owner to remove the vehicles from the area. We will continue working in partnership with You Housing where any other similar issues are identified.

(b) **Public Participation**

As there were no members of the public present, the Chair declared the Public Participation part of the meeting closed.

091/18-19 **MEETING WITH BOROUGH COUNCIL OFFICERS**

The Clerk confirmed that the agreed minutes of the meeting that took place on 15th May 2018 have been circulated and various updates have been included in Members' papers.

The Clerk reported that Warrington Borough Council has informed us that fly-tipping statistics for April 2018 show that Birchwood is 12th out of 20 of the Warrington wards for number of fly-tipping complaints. Even with anonymous complaints that highlight who might be responsible they can take some steps, but without the complaint statistics it is difficult to prioritise actions when they have limited resources.

092/18-19 **LEAKING WALL ADJACENT TO FIRE STATION**

The Clerk stated that The Woodland Trust checked on the water in the ditch at the beginning of June. They have advised that whilst the water level has dropped it is still too high to carry out any work and it really needs to be dry or very low. They are waiting for a quote for the work from a contractor and can then plan in the work.

The Woodland Trust checked with the Borough Council regarding the possibility of diverting the water into any nearby drains, but this is not feasible.

093/18-19 **YOUR HOUSING GROUP (YHG)**

The Clerk said that another meeting will be arranged to discuss grounds maintenance work and to introduce additional new staff from YHG.

Regarding the ongoing tree survey, YHG has ordered new tree tags, which will be white, rather than the current red ones that they have been using.

094/18-19 **PROPOSED MEETING WITH THE NEW SHOPPING CENTRE MANAGER**

The Clerk advised that we have not yet arranged a meeting with Mr. Gribben as he has been away but returns tomorrow.

Resolved: Clerk's office to arrange for Mr. Gribben to meet with some Members of the Town Council.

095/18-19 **ACCESS GATE FROM POWELL AVENUE ON TO THE BUSINESS PARK**

Councillor Reeves reported that the business park has now installed a digi-lock on the access gate leading from Powell Avenue on to the business park; which has restored the route for employees. Those who need to use the code have been given it.

096/18-19 **REQUEST FOR PLANTER – COPPERFIELD CLOSE**

At the May meeting it was reported that a query had been received from a resident asking whether planters could be installed at the entrance to Copperfield Close (two storm damaged trees were removed last year by WBC; with no plans to replace them).

At tonight's meeting, the Clerk reported that the Borough Council has requested a site plan of where the Town Council would like a planter to be installed; in order to assess if it is feasible and practical for mowers, etc.

Resolved: Clerk's office to create a site plan and send it to the Borough Council.

097/18-19 **STRATEGY & ACTION PLAN UPDATE**

Councillor D. Ellis stated that he is still waiting for word on whether the funding application for the Business Improvement District has been successful. A decision is expected towards the end of June or July 2018

Councillor Ellis suggested that a survey of young people could be undertaken in the future, following the hoped for introduction of additional activities for the community at the Youth and Community Centre (to be discussed later in the meeting – see Minute 106/18-19 (c)).

098/18-19 **PLANNING UPDATE**

Application No. 2018/32840 24 Rangemoor Close, Birchwood, WA3 6UB Change of use of rear shed to be used as a dog grooming business.

Following the May meeting, Councillor Bowden (who was unable to attend the meeting to comment on the application directly, but who now had additional information regarding the application) requested that Members consider formally supporting this application. The information was circulated to Members and it was **resolved**, between meetings, due to time limits in which comments could be made, that Birchwood Town Councillors would like to express the Council's support for the application.

The Clerk's office, under delegated powers, sent an email of support and requested that, if Borough Council Officers are minded to refuse the application, that it goes to committee so that it gets an objective hearing and also possibly a site visit to put it into context.

At tonight's meeting, Councillor Bowden stated that he understands the delegated decision regarding this application is likely to be for approval. If not, it will go to committee.

NEW ITEMS RAISED UNDER THE CLERK'S REPORT TO THE COUNCIL

099/18-19 **WARRINGTON BOROUGH COUNCIL**

- (a) Copy of pothole report form submitted to WBC – Keyes Close (ref CRM 838500).
- (b) Copy of Flytipping Report Forms submitted to WBC – Strawberry Close (ref CRM 838278), Partridge/Dunnock Close (ref CRM 837828).
- (c) Email enquiry regarding land ownership and responsibility for maintenance – footpath near Hinton House. Awaiting confirmation.
- (d) Emails received/sent re: query/complaint from resident regarding weed spraying in Sandicroft Close.
- (e) Email received from Ruth Whitworth (WBC) re: Oakwood Working Together Meeting 13/6/18, 2pm.
- (f) Various Road Traffic/Footpath Notices relating to Birchwood. Posted on social media.
- (g) Emails received/sent re: complaint about an overgrown hedge running along the stretch of Aldewood Close. WBC has stated that this is a 'private hedge'.

The hedge has now been cut back (we are unsure which organisation did this work).

- (h) A complaint was received regarding an unmown patch of grass on Palliser Close. WBC has confirmed that this was an oversight and it should be mown; it will be included on the grass cutting schedule in future.
- (i) Copy of draft minutes from the April Rights of Way Forum Meeting and a draft agenda for the next meeting on 9th August 2018.

- (j) To note that the new Chair details have been sent to WBC for inclusion on their website.
- (k) Received – Notes from the June Oakwood Community Association meeting and a copy of the Birchwood Ward Audit from November 2016.
- (l) Received – details of First Aid Training at Whitecross Community Centre.
- (m) Received – Details of road closures on Warrington Walking Day.
- (n) Sent/received – Emails regarding a longstanding query (from October 2017) relating to Communal Pathways on Dove Close. A response has now been received (with an apology from WBC for the length of time it took to reply).

The Estates and Valuation Manager at the Borough stated in his email, *“Having now had the opportunity to review the contents of the relevant deed packet and, in particular, the wording in the individual leases, my interpretation is that the responsibility for the maintenance/upkeep of the footpaths and parking spaces lies with the individual leaseholders. Individual leases identify particular stretches of footpaths and parking spaces for which the lessee is jointly responsible. The lease goes on to say that the lessee is to pay a fair and proper proportion of the costs incurred.*

What isn’t entirely clear is how any required works are procured and implemented. There is no obligation on the Council to undertake the works, only a requirement for the Council’s Surveyor to determine the individual levels of contribution in the event of a dispute.”

The Clerk stated that she has advised the resident who made the initial enquiry of the outcome. The resident was grateful to receive a definitive reply.

In relation to a follow up query by the resident, the Borough Council has indicated that it does not have the resources to put together a costed, itemised schedule of works or offer any other support to the residents (except to act as an arbiter regarding the splitting of costs) regarding this matter; the residents will have to research the internet for suitable suppliers/advisors.

100/18-19 **BIRCHWOOD FORUM**

Received - Copy of ‘Transport for the North’ presentation.

101/18-19 **YOUR HOUSING GROUP (YHG)**

- (a) Email query from resident requesting flytipping and overgrown bushes – Redpoll Lane and response from YHG.
- (b) Anonymous letter received re: some work being undertaken by a resident/tenant in a YHG area of Birchwood. The details have been passed onto YHG to investigate.
- (c) To note that a walkabout has been arranged to take place on 4th July at 10.30 am, possibly covering the Redshank Estate; but area to be confirmed.
Councillors Atkin, D. Ellis and Evans plan to attend.
- (d) Sent/received – emails re: YHG landscaping schedules, following numerous enquiries, particularly regarding rear access paths to properties, received from YHG residents.

102/18-19 **MISCELLANEOUS CORRESPONDENCE**

- (a) Query received regarding land/tree ownership – Bramshill Close.
- (b) Flyer – Thomas Risley – Party in the Car Park – 16 June 18.
- (c) University of Chester Newsletter – Spring 18
- (d) Emails sent to The Land Trust requesting that they arrange for their contractors to cut the shrubbery, weeds, etc. along the stretch of Gorse Covert Road leading from the Forest Park roundabout up towards the Gorse Covert local shop. They have indicated that they will arrange for this work to be done.

We have also asked if we can have an ‘open agreement’ with The Land Trust, similar to the one we have with WBC, whereby if their landscaping is causing sightline issues, we can trim those areas back to make them safe. We are awaiting a reply.

- (e) Sent/received – emails regarding the condition of some of the Town Council’s planters; which are still under a 10 year guarantee and appear to be showing some signs of rot. We are currently awaiting a response.
- (f) Received/sent – emails re: provision of 24 hour access defibrillators in Birchwood.
- (g) Received/sent – emails regarding allotments. The resident was advised there are currently no allotments in Birchwood, despite the efforts of the Town Council over the years; and they were directed to the Borough Council’s website where there is information on how to apply for an allotment on one of the eight sites in Warrington.
- (h) Received/sent – correspondence with Birchwood Shopping Centre re: a re-dedication event for the Birchwood Memorial, taking place on Thursday (28th June).

Councillor Atkin will be attending.

103/18-19 **CHESHIRE POLICE**

Received – copies of various Police Alerts.

104/18-19 **CHESHIRE ASSOCIATION OF LOCAL COUNCILS (ChALC), NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC), SOCIETY OF LOCAL COUNCIL CLERKS (SLCC)**

- (a) ChALC weekly roundups.
- (b) NALC Newsletters/Chief Executive Bulletins – 22/5-1/6, 7/6/18, 8/6/18, 15/6/18, 22/6/18
- (c) Received – reminder of an event, ‘update on the future for Cheshire Archives’.
- (d) Received – Documents from The Cheshire & Warrington LEP/ChALC Presentation on the LEP Transport Strategy & the update on the LEP Local Industrial Strategy which took place in Middlewich on the 12th of June 2018.

105/18-19 **PUBLICATIONS RECEIVED**

Various LGC magazines & e-mail Briefings
Clerks & Councils Direct
The Clerk

106/18-19 **MEMBERS' REFERRALS MADE VIA THE CLERK PRIOR TO THE MEETING FOR CONSIDERATION AT THIS COUNCIL MEETING**

(a) **Councillor Atkin - Proposed extension of parking restrictions on Chatfield Drive**

Councillor Atkin informed Members that there are still ongoing issues regarding parking, which are causing potentially dangerous conditions for both drivers and pedestrians along Chatfield Drive and drivers trying to exit safely out of the residential streets that join Chatfield Drive. The Town Council continues to receive complaints from residents requesting additional traffic measures be put in place.

A recent response from the Borough Council has indicated that if the Town Council is supportive and can confirm support from local residents, then Chatfield Drive can be added to the list of locations that will be included in the next batch order for additional double yellow lines.

Members discussed this matter and a decision was made in favour of the proposal.

Resolved: Clerk's office to write to the Borough Council to request an extension to the double yellow lines on Chatfield Drive, and for the repainting of the old lines.

(b) **Councillor D. Ellis – Request from a resident for a designated dog walking and exercising area in Birchwood Forest Park**

Councillor D. Ellis informed Members that he had been contacted by a local resident suggesting that it would be a good idea for there to be an enclosed space in Birchwood where dogs can be let off their lead to run freely. He added that this was also discussed on a local social media website, attracting a lot of comments, some absolutely in favour and some expressing an entirely opposite view.

Councillor D. Ellis said he understands that this is something that has been discussed previously by the Town Council.

The Clerk said that she has contacted the Borough Council to ask what its experience is of the areas, such as in Victoria Park and Orford Park, where enclosed dog areas have been installed and that no formal response has been received as yet.

Members discussed the issue and various points were made including:

Councillor D. Ellis said that if a fenced off area is provided, dogs outside of the area might then have to be on leads at all times.

Councillor J. Ellis said that some dogs on leads might be very nervous and if they are approached by a dog off a lead, not being well controlled by its owner, this might cause the nervous dog to react badly to another dog, even if it is friendly.

Councillor J. Ellis added that it needs to be communicated to residents that it is a legal requirement for dogs to be under control at all times – both on and off leads.

It was noted that some dog owners will announce that their off-lead dogs are 'very friendly' and 'not to worry', but this does not help timid animals (or children and adults who might be afraid of dogs).

Councillor Atkin said that if having a fenced off area means all other dogs in the park have to be on a lead, this might penalise owners who have good control over their dogs and dogs that are well trained.

Councillor Reeves stated that he agrees the onus should be on the dog owners to keep their pets under control.

If a designated dog are was to be introduced, there would be costs involved, such as the cost of installing and maintaining fencing, maintaining the grass, ensuring the area was kept clear of dog dirt and litter, insurance, etc.

Permission would have to be obtained from the landowner and consideration would also have to be made as to where an area would be sited and whether it would affect the enjoyment of other park users, etc.

Resolved: To await the response from the Borough Council to the Clerk's query and bring this back to a future meeting for further consideration.

(c) **Councillor D. Ellis – Birchwood Youth and Community Centre**

Councillor D. Ellis informed Members of some developments and proposals regarding the Birchwood Youth and Community Centre and asked the Town Council for its support to enable the centre to remain viable and to become self-financing within a short space of time.

Councillor D. Ellis reported that a meeting had been held last week which had been attended by himself, Councillor Breslin, Councillor J. Ellis, Councillor Nelson and a resident. Councillor Allman had been unable to attend but he is involved with the proposals for the centre.

It was noted that for the past few years, the burden of trying to keep the centre open has fallen mainly to Councillor Nelson, with a lack of people previously willing or able to join the Birchwood Youth and Community Centre Committee.

There are now some issues that need urgent attention and some maintenance is required, but the income and outgoings generally cancel each other out; in some instances Councillor Nelson has had to make personal payments to ensure some bills have been paid for the centre to remain open. There are currently insufficient funds in the committee's account to pay for anything. A grant application form has been submitted by the new committee for consideration during the June Finance Part 1 meeting – see minute 124/18-19 (c).

Councillor D. Ellis stated that a new plan needs to be put in place to try to raise the user rates. It is proposed that this will include not only offering morning, afternoon or evening sessions, but also hiring the venue out for periods of 1hr when feasible.

The people who attended the meeting and Councillor Allman are happy to become trustees, with the proviso that trustee insurance is in place so that they would not suffer personal liability should anything go wrong.

Councillor D. Ellis added that the committee would probably benefit from having more people involved, possibly from local businesses, Your Housing Group or other local community organisations.

Councillor D. Ellis said that the new committee hopes to be able to increase the income of the centre and be running with excess income within six months. He believes this is achievable. The new committee already has a number of ideas and a Repair Café is opening on 21st July as a new user group.

Members discussed the use of Birchwood Youth and Community Centre and unanimously agreed that the Town Council would support the new committee in its efforts to bring the centre back into improved, effective use.

Members agreed to consider the grant application later in the Finance Part 1 meeting - minute 124/18-19 (c).

107/18-19 **CURRENT PLANNING APPLICATIONS FOR COMMENT AND OBSERVATION AND OTHER RELATED PLANNING ISSUES**

(a) **Warrington Borough Council**

Received – Documents for the Development Management Committee meeting on 6th June 2018. There were no items of specific relevance to Birchwood on the main agenda for discussion at this meeting.

108/18-19 **ENFORCEMENT CASES**

Lists of enforcement cases recently opened/closed have been received.

109/18-19 **PLANNING DECISIONS**

- (a) Application No. 2018/32436 751 Warrington Road, WA3 6AR. Proposed discharge of Condition 5 (details of position type and height of security gate) and Condition 6 (tree report) on application 2016/28892. **Condition discharged.**
- (b) Application No. 2018/32515 Land bounded by Admirals Road, Linnet Grove and Curlew Grove. Discharge of Condition – Application for approval of details reserved by Condition 13 (landscaping scheme); Condition 24 (Management of the LEAP) and Condition 27 (details of a pedestrian zebra crossing including associated highways works) following Planning Approval 2016/28810. **Condition part discharged/Part not discharged.**
- (c) Application No. 2018/32171 Birchwood Way (A574) from the junction with Blackbrook Avenue to Oakwood Gate Roundabout. Section 192 Certificate – proposed improvements to Birchwood Way:
 - 1. Provision of left slip lane at the Blackbrook Avenue junction, 2. Addition of traffic signals at the College Place Roundabout and new pedestrian crossings and footpaths, 3. New slip road from Oakwood Gate at Oakwood Gate junction. **Approved**
- (d) Application No. 2018/32548 106 Rockingham Close, WA3 6XA Replacement of existing conservatory to the rear of the property with a single storey extension to provide bedroom and shower room facilities. **Approved with conditions**
- (e) Application No. 2018/32701 2 Leacroft Road, WA3 6NN Advertisement – proposed 1 x pylon sign (illuminated) 1 x fusio pylon sign (illuminated) 1 x gateway sign, 2 x entrance signs, 2 x icon signs, 3 x information signs and 1 x fusio sign. **Approved with conditions**

110/18-19 **PLANNING APPLICATIONS**

All plans can be viewed via:

http://www.warrington.gov.uk/home/transport_planning_and_environment/Planning/Search_planning_applications/

Certain applications are not Planning Applications; therefore there is no statutory opportunity to allow 21 days for comments, e.g: Non Material Amendment applications, Lawful Development Certificates (S192) and 28 day Prior Approval/Determination applications. These types of applications are received on an information basis only.

- (a) Application No. 2018/32799 Unit A4 Birchwood Shopping Centre, Benson Road, Birchwood WA3 7PG Change of Use – Proposed change of use from its current state of an A1 hairdressers to an A5-Hot Food Takeaway.

Members discussed this application and asked that a number of comments/queries be taken into consideration when a decision is made regarding this application:

Does the Borough Council have a policy regarding the type or number of ‘fast food’ outlets that are allowed in the proximity of schools? If so, does the application comply with any policies currently in force?

Some Members raised concerns that an additional pizza shop does not help with messages that the Borough Council might wish to get across with regard to healthy eating and tackling obesity; however, Councillors are also aware that there are already several fast food outlets in the same vicinity – including a main competitor right next door to the proposed location.

Members wondered, if the Borough Council is minded to approve the application, whether the applicant might be amenable to supplying some additional litter bins to be installed within Birchwood; and whether any conditions could be added to ensure the store is required to keep their close surrounding area free from any litter that might be produced by their customers.

Resolved: Clerk’s office to write to the Planning Department regarding the above.

- (b) Application No. 2018/32965 11 Ringwood Close, Birchwood, Warrington WA3 6TQ Householder – Proposed ground floor front extension of garage.
- (c) Application No. 2018/32986 24 Hazelborough Close, Birchwood, Warrington WA3 6UL Householder - Proposed Two storey side extension above existing garage, single storey side and rear extension.
- (d) Application No. 2018/33048 The Village Pre-School, Gorse Covert Primary School, WA3 6TS Proposed variation of Condition 1 on application 2008/12502 to allow an extension of the expiry date to 15/05/2028
- (e) Application No. 2018/33039 14 Forbes Close, WA3 6PP Proposed single storey side and rear extension and associated alterations.
- (f) Application No. 2018/33033 430 Birchwood Boulevard, WA3 7WD Advertisement – proposed 3 x signage onto external face of building.

Members currently had no comments or objections to make regarding applications (b) to (f).

This part of the meeting concluded at 6.45 pm.