

MINUTES OF THE JULY COUNCIL MEETING
OF BIRCHWOOD TOWN COUNCIL,
HELD AT PARKERS FARM, DELENTY DRIVE, WA3 6AN,
ON TUESDAY 27TH JULY 2021, 6PM

Present: Councillor Bowden in the Chair
Councillors Allen, Atkin, Brereton, Dempsey, Ellis, Evans, Scott, Sheridan,
Simcock and Reeves.

Councillor Ball was co-opted onto the Council following public participation,
and took his seat on the Council after he had signed his Declaration of
Acceptance of Office.

Clerk – Mrs. F. McDonald
Deputy Clerk/Deputy RFO – Mrs C. Caddock

1 resident
1 candidate for co-option

Apologies: The Business & Finance Officer - Mr. G. Crowe (health), a co-option candidate
(work), and PCSO Titans (not on shift).

Code of Conduct – Declaration of Interests

The Chair reminded members of their responsibility to declare any personal interest or
prejudicial interest which they have in any item of business on the agenda, no later than when
the item is reached.

Councillor Ellis – Birchwood Youth and Community Centre
Councillor Atkin and Reeves – Birchwood Carnival Committee

233/21-22 **PUBLIC PARTICIPATION**

(a) **Police Monthly Update**

There was no Police presence at tonight's meeting, as PCSO Titans was not on shift.
However, he had emailed a report to the Council, which was circulated to Members, and
if Members have any follow-up questions from the report, he is happy to receive them
via email. The report is as follows:

The following comprises the Police Report for the month of July 2021 to date. Also
included are incidents from the period of June not covered by the previous report.

- There have been 2 reported burglaries of a dwelling, one in which access was gained by
unknown offenders to a garden shed, and another in which access was gained to a
dwelling and damage caused to furniture inside the property. In both cases, no items are
believed to have been taken, however in the former case it appeared that the perpetrators
intended to make off with pedal cycles stored in the shed. In the latter, the objective of
the perpetrators appeared to be to ransack the property with the aim of intimidating the
occupant, rather than theft.
- We have received 1 report of an unknown person entering a back garden on a regular
basis and trampling garden plants in the process, as well shooting suction-cup arrows at
the window of the property, of the sort one might expect to be used by a child.

- There has been 1 report of burglary from a business premises in which gardening equipment of a moderate value was stolen by unknown perpetrators, as well as damage caused to the front gates and shutters of the premises.
- We received one report of a male kicking the door of a dwelling and making verbal threats.
- We received 1 report of criminal damage, in which a window was damaged with a ball-bearing gun, or similar.
- There have been 4 reports of criminal damage to a motor vehicle, one in which the rear windscreen of a vehicle was damaged, and another in which a brick was thrown at a vehicle. The third entailed unknown persons jumping on a vehicle. Another report was that a male had damaged the windscreen of a car outside of the keeper's address and made threats to the keeper.
- We have received 1 report of tampering with a motor vehicle, in which unknown offenders were reported to have tried car doors.
- There have been 4 reports of theft of a pedal cycle in the area. In three of these, the local High School was targeted by an unknown offender and pedal cycles belonging to pupils at the High School were stolen.
- We received a report of males purporting to be jewellery salesmen attempting to purchase jewellery from residents at a sheltered accommodation, who were later removed from the site by security staff. The intentions of these males are not clear.
- We received a report of an unknown male who is believed to have made threats to children at a local primary school, saying that he will bomb the school.
- We received a report of an unknown male with what has been described as a shotgun pointing the weapon at a member of the public, however the circumstances for this report are dubious. The offender is described as a "Santa Claus type male".
- One report in which a French bulldog was purchased in a fraudulent transaction by an unknown offender from a local resident, leaving the seller of the dog without the expected proceeds from the transaction.
- We received one report of grooming, in which a child was targeted by an unknown person via social media and encouraged to meet in person, though this did not materialise due to the child taking precautions.
- Local Police have been proactive in targeting the supply of drugs in the area and made 2 arrests for possession of a controlled substance, with intent to supply.
- Local Police have seized two vehicles in the past calendar month for motoring offences such as driving without insurance/without a valid license and driving whilst disqualified.
- A wanted male was located and subsequently arrested in the Birchwood area.
- Youth antisocial behaviour appears to have decreased significantly in the area of Birchwood. This may be due to parents taking a firmer approach with their children following regular violence between youths in the month of June.
- Nuisance motorbikes continue to be reported to Police in the area, as is expected during the summer months.
- We have received numerous reports of domestic violence, which are not relevant to the public and therefore not included in this report.

- We continue to receive numerous reports of neighbour disputes, minor offences and petty complaints that are not relevant to the public and therefore not included in this report.

This concluded the Police Report for the month of July.

(b) **Residents' Queries**

As the resident present did not wish to ask any questions, the Chair declared Public Participation closed.

234/21-22 **CO-OPTION OF A MEMBER FOR THE LOCKING STUMPS WARD**

Two candidates had applied to be considered for co-option to the vacant Town Councillor seat in the Locking Stumps Ward.

One candidate contacted the office yesterday, to apologise that he could not be present in person, due to work commitments. His application documents had been circulated to Members, and the Town Council's co-option policy allows for applications to be considered in the absence of the applicant – *"If candidates are unable to attend this meeting, their application will still be considered in their absence. No alternative date or time for a meeting will be arranged."*

The candidate who was present gave a brief presentation to Councillors. Members then had the opportunity to put questions to the candidate who was present.

The candidate and member of the public were asked to leave the room whilst both applications were discussed.

Members discussed the applications, and the candidate and member of the public were then invited back into the meeting.

Following a vote, it was **resolved** (by 7 - 3 votes) that Mr. Ball be co-opted to be a Town Councillor representing the Locking Stumps ward. The Chair's 'casting vote' was not required.

Mr. Ball signed his Declaration of Acceptance of Office, witnessed by the Clerk.

The Chair congratulated Councillor Ball and invited him to take his seat on the Council.

It was **resolved** by the Council that Councillor Ball has 28 days in which to complete and return his Register of Interest Forms.

A 'Cllr . . .' email account will be set up for Councillor Ball.

Action Clerk's office to contact the other applicant regarding the outcome of the co-option vote.

235/21-22 **JUNE COUNCIL MEETING MINUTES**

Councillor Evans **proposed**, Councillor Simcock **seconded** and it was **resolved** that: The Minutes of the Town Council Meeting held on 22nd June 2021 be approved as an accurate record and signed by the Chair.

236/21-22 **BIRCHWOOD CARNIVAL COMMITTEE**

Councillor Atkin stated that he would like to be added as a representative on the Birchwood Carnival Committee, as he is its current Chair.

It was **resolved** by Council that Councillor Atkin be added as a representative on the Birchwood Carnival Committee.

237/21-22 **MANAGEMENT OF ROADSIDE VERGES / WILDFLOWERS**

The Clerk said WBC has now prepared the ground and sown the wildflowers, which are just starting to germinate.

The Town Council, with permission from WBC, is leaving several areas on Ordnance Avenue, previously being grass cut, to grow 'wild' to encourage natural flowering and biodiversity.

Two areas being trialled by our team have since been mown, as they were not showing any evidence of wildflower growth, or significant insect activity, and were looking 'scruffy'.

A draft article for publication on our website and Facebook page, giving the reasons for this treatment of some grassy areas, will be published in the next couple of weeks, to explain to residents why this is being done.

Action Clerk's office to publish information on our social media regarding the above.

238/21-22 **ACCESS ISSUES – WARRINGTON ROAD TO BIRCHWOOD PARK**

The Clerk stated that we now have some detailed feedback from WBC regarding this matter, which was circulated to Members in their papers. The Senior Transport Planner has advised:

"Further to my site visit, I can fully appreciate the concerns raised and, in the locations, where there is a clear lack of provision, I shall put these forward for consideration for future delivery from the annual programme. Unfortunately, the programme of improvements often outstrips the available resources, but I would look to prioritise those identified below to create an accessible route."

In addition, the Director of Birchwood Park advised that.

"I have forwarded a copy to our Estates Manager for comment regarding those areas which maybe on the Park and see if any changes are necessary. We have had regular surveys and inspections undertaken around the Park for accessibility purposes and make alterations as necessary."

239/21-22 **ANTI-SOCIAL BEHAVIOUR (ASB) AND ACCESS ISSUES – BIRCHWOOD RAILWAY STATION**

The Clerk stated that although our team has reported that it appears that some work has been undertaken on the 'old' footbridge, we have not yet received any update or report from WBC.

The accessibility concerns remain ongoing.

240/21-22 **UNEVEN SURFACE – FOOTBRIDGE DELENTY DRIVE TO WARRINGTON ROAD**

The Clerk reported that since asking if WBC will revisit the bridge, and look again at what could possibly be done to resolve the issue, we have not received any response.

241/21-22 **REGISTERING WITH THE INFORMATION COMMISSIONER'S OFFICE (ICO)**

The Clerk stated that, as requested, she had asked WBC whether Borough Councillors are also required to register separately as Parish/Town Councillors. We are awaiting a reply.

Individual Councillors should register with the Information Commissioner's Office (ICO) as Data Controllers in their own right. As elected representatives of a local Council, this should be free of charge.

Several Members reported that the ICO website is not allowing them to register, outside of the 'paid' structure.

Action Clerk's office to contact the ICO regarding this matter.

242/21-22 **TRAINING**

The Clerk reported that Jackie Weaver from Cheshire Association of Local Councils (ChALC) delivered a training course for Birchwood Town Councillors on 21st July 2021.

Those Councillors who attended said that they had found it to be very useful.

The Clerk said that she is still waiting to hear from WBC about potential planning and code of conduct training dates.

243/21-22 **YOUR HOUSING GROUP (YHG)**

The Clerk informed Members that a planned online meeting did not take place. Instead, she and our Senior Maintenance Operative went on a walkabout with Darren Hardie and one of the YHG Property Agents, and highlighted several issues in the YHG areas to them. Darren will shortly be leaving the Birchwood area of YHG to work in another area.

Councillor Brereton asked if Town Councillors can take part in the walkabouts.

The Clerk stated that pre-Covid, Councillors had attended the majority of walkabouts, going forward it is likely that this will be the case again.

Councillor Brereton raised the issue of flytipping on YHG land, and asked about the potential provision of skips for residents to tip their waste.

A detailed discussion took place regarding flytipping, and what issues are involved, including the pros and cons of providing skips.

The Chair stated that YHG needs to take responsibility for removing waste in a timelier manner. Any multi-agency 'clean-up' days would have to be properly planned and organised.

Members noted that there is quite a high turnover of YHG tenants in some areas, and perhaps better information needs to be given to new tenants about issues such as flytipping, how to dispose of any waste 'properly', etc.

Councillor Brereton asked if she could be added as a YHG representative of the Council, to support Councillor Scott, as she has quite a good knowledge of the issues affecting residents in the YHG areas.

Councillor Scott said that he would be pleased to work with Councillor Brereton.

It was **resolved** by Council that Councillor Brereton be added as a YHG representative for the Council.

244/21-22 **ACTION / STRATEGIC PLAN**

To remind Members that a Policy, Strategy and Engagement working party or sub-committee meeting will take place in September 2021 (date and time to be decided) to formally consider details to be included in a new Strategic Plan for 2021 – 2024.

245/21-22 **VIOLET CLOSE**

The Clerk reported that work to resolve raised tarmac issues on Violet Close has now been completed.

246/21-22 **FLOODING ON ROBERTS FOLD**

The Clerk commented that this is another item still requiring a response from WBC, despite chasing it several times. We will chase it again.

Action Clerk's office to request an update regarding this matter.

247/21-22 **HS2 HIGH SPEED RAIL (CREWE – MANCHESTER)**

The Town Council agreed to accept the deposit of the Bill and supporting documents regarding the High Speed Rail (Crewe – Manchester) section of HS2, as they must be made available for public inspection.

We are still awaiting notification of when a ‘suitable device’ on which the documents can be viewed (in digital format) will be delivered to us.

248/21-22 **POLICE AND CRIME COMMISSIONER (PCC) COMMUNITY ACTION FUND**

At the June meeting, the Clerk stated that the Police and Crime Commissioner (PCC) has launched his Community Action Fund making more than £100,000 available for projects which make a real difference to their local community.

“Individual bids of up to £5,000 can be submitted by applicants who are working with their local policing team to address local priorities.”

“The funding is aimed at new projects or initiatives which will deliver community safety or crime prevention activities.”

The Clerk wrote to PCSO Stefan Titans, to suggest that we work in partnership with him to look at some possible projects.

The Clerk stated that PCSO Titans has informed us that he and his colleagues are considering making a proposal to use this funding to bring the Warrington Youth Club and their outreach work to Warrington East, where they do not currently have a presence.

Councillor Ellis commented that there is a need for Youth Workers in Birchwood, as there has been a local struggle to get any kind of provision of youth services. In February 2019 ‘Youth Oakwood Drop-In’ (YODI) was formed, but it did not have any professional input, such as the attendance of a youth worker.

Members noted that any project using this PCC funding would have to be match funded by the Council.

Following discussion, Councillor Ellis **proposed** that PCSO Titans be asked to put forward a formal proposal as to how any youth services would be delivered in Birchwood, including projected costs, which the Council could then reassess. This proposal was **seconded** by Councillor Evans and **unanimously resolved** by Council.

Action Clerk’s office to contact PCSO Titans regarding this matter.

NEW ITEMS RAISED UNDER THE CLERK’S REPORT TO THE COUNCIL

249/21-22 **WARRINGTON BOROUGH COUNCIL**

- (a) Sent/received – various emails / online reports following contact from residents re: flytipping, concerns regarding trees, height of shrubbery and sight line issues, overgrown footpaths (including the Brook Footpath, and Forest Park), brambles and nettles, uneven paving/trip hazards near the Gorse Covert shop, query about the opening of the café/toilets on the Forest Park, Forest Park bunkers, work undertaken in Cross Lane South graveyard, grass cutting on Warrington Road, damage to boardwalks in the ponds near the Walled Garden, and debris in the ponds.
- (b) A request for a copy of an updated landownership map has been sent. We recently used information from the one we currently have to query a response from WBC, only to receive a screen-print back, identifying the ownership differently. We have not yet received a reply.

- (c) Received – Link to a consultation ‘Warrington – Bus Back Better’.
- (d) To note that the Register of Interests form for Councillor Atkin has been sent to the Monitoring Officer, and published online, as required, as has an amended form for Councillor Bowden.
- (e) Sent/received – email correspondence between Councillor Atkin and the Forest Park Ranger regarding vegetation overgrowing some areas of the Forest Park footpath. The Ranger has arrangements in place for this to be cut back’.
- (f) Sent/received – email correspondence with Councillor Scott regarding the poor state of repair of the service road in front of properties on Warrington Road (opposite Williams Garage). This apparently currently falls below the authority’s minimum level for repair.

250/21-22 **YOUR HOUSING GROUP**

- (a) Sent/received – various emails regarding the traveller encampment on the Village Green (off Ainscough Road). Also, numerous telephone complaints have been received.

Councillor Brereton reported that she had received lots of complaints from residents regarding a current traveller encampment on the Village Green, just off Ainscough Road. She added that YHG does not appear to be communicating what it is doing to address the situation, and that it is unfair that residents have to accept issues that are being caused as a result of this.

Councillor Atkin said that several years ago, local Councillors submitted a list of areas that they felt were ‘unprotected’ from unauthorised encampments, which were then passed on to the relevant landowners. The Village Green (owned by YHG) was one of these areas.

The Chair said that this issue with the Village Green goes back to 2015 when the Town Council first expressed its concerns about the openness and ‘vulnerability’ of the Village Green to YHG.

Councillor Brereton said that she had spoken to someone at YHG who had said they were not made aware until Monday 19th July that travellers were on the land.

The Chair stated that we have emails that the office sent to YHG, WBC, PCSO Titans, and the Gypsy and Traveller Team on Thursday 15th July.

The Deputy Clerk also telephoned the YHG contact centre on the same day, and was advised that they would contact the relevant Property Agent.

Following further discussion, it was **proposed** by Councillor Atkin, **seconded** by Councillor Brereton and **unanimously resolved** that a letter be sent to the Chief Executive of YHG to express the Council’s dissatisfaction at the way this particular encampment issue has been handled, and that despite being advised a few times (since 2015) that some of their land remains vulnerable to unauthorised access.

Action Clerk’s office to write to the Chief Executive of YHG.

The Clerk stated that it was confirmed later on this afternoon that court papers have been lodged by YHG, and they were awaiting a decision by the Judge regarding eviction of this group of travellers.

Several Members raised questions about WBC's ongoing search for a suitable transit site for gypsies and travellers in Warrington.

The Chair gave a detailed verbal update on the steps that have been taken so far by the WBC group that has been tasked with this undertaking, what the criteria and issues are, and why it appears to be taking so long for suitable land to be found on which to build the site. He added that he is hopeful that progress will be made within the next 12 months, however, regardless of the timing, the decision must be the correct one for both the settled community, and the travellers.

- (b) Sent/received – various emails / reports following contact from residents re: flytipping, overgrown shrubbery, and YHG tree roots lifting paving in the garden of a private property.

The flytipping issues were also discussed earlier in the meeting (see Minute 234/21-22).

The Clerk stated that a lot of complaints are published on social media by residents. However, most of the complaints are not subsequently also reported to the relevant organisations.

Councillor Atkin suggested that the Town Council could publish something on our website page regarding the best route to report various issues to.

Councillor Dempsey agreed that people should be encouraged to report problems to the proper organisation.

It was suggested that a meeting be arranged with YHG regarding how to encourage their tenants to report issues to the correct organisation.

- (c) Received / sent – emails re: a request from YHG for BTC to remove and dispose of the majority of the household contents for one of their tenants. Whilst we sympathised with the reasons for the request, a response was sent explaining the reasons why our team cannot do this.

251/21-22 MISCELLANEOUS CORRESPONDENCE

- (a) Received – various emails from Warrington Voluntary Action (WVA)
- (b) Received / Sent – request from Gorse Covert Primary School for assistance in collecting and delivering some hay bales to the school for an event, and returning them the following day. Unfortunately, on this occasion, due to staff shortages and urgent shrub cutting work priorities, we were unable to assist.
- (c) An email has been sent to Warrington's Own Buses, regarding buses idling at a stop, whilst drivers take their breaks. A Staff Notice has been issued to all drivers to remind them to switch off their engines whilst awaiting 'out times' at bus stops.
- (d) Received/sent – emails following a resident copying us into some correspondence they have had with WBC. They are unhappy with the response and wish to appeal a decision regarding an area in Keyes Close and Keyes Gardens not being maintained as they had hoped, with people using the only parts of the land where children could still play, to park their vehicles.

The Clerk said that we have previously advised the resident about WBC's complaints procedure. However, the only other option we can now suggest, is for them to write to the WBC Chief Executive, if they remain unhappy with the initial response and subsequent lack of communication.

- (e) Received/sent – emails re: vehicle accessing the business site out of hours to the rear of properties on Warrington Road, Risley, and removing metal waste from skips.
- (f) Received – email from an author requesting an interview (with two days’ notice) with the Clerk for a book about ‘edge cities’. Due to other commitments we had to turn down the request.
- (g) Received – Information re: the National Youth Advocacy Service (‘nyas’) – looking for volunteers. We will put information on our Facebook page.

252/21-22 **CHESHIRE POLICE**

- (a) Received - Stakeholder Update – June 2021, and various Neighbourhood Alerts.
- (b) Received - Police and Crime Plan 2021 – 2024 Consultation – 20th July 2021.

253/21-22 **CHESHIRE ASSOCIATION OF LOCAL COUNCILS (CHALC), NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC), SOCIETY OF LOCAL COUNCIL CLERKS (SLCC)**

- (a) Received – NALC publications including the Chief Executive’s Bulletins, events information, etc.
- (b) Received – ChALC weekly e-bulletins with various attachments, details of training sessions, etc.
- (c) Received – email from Jackie Weaver, circulating a link to a petition on the Government’s website calling for sanctions to be introduced into the Code of Conduct, ‘*so that we can have the security and confidence that bad behaviour by Councillors will come with consequences*’.
- (d) Received – SLCC – various updates, briefings, news items, etc.

254/21-22 **PUBLICATIONS RECEIVED**

Various LGC magazines & e-mail briefings, and Clerk’s & Councils Direct – July 2021.

255/21-22 **MEMBERS’ REFERRALS MADE VIA THE CLERK PRIOR TO THE MEETING FOR CONSIDERATION AT THIS COUNCIL MEETING**

(a) **Councillor Ellis - Climate and Ecology Bill**

Councillor Ellis asked Members to consider a motion for the Town Council to Declare an Ecological Emergency and Support the Climate and Ecological Emergency Bill. He explained the background to the Bill, which has been redrafted, since it didn’t go through the system the first time it was put to Parliament before the end of the session.

Councillor Ellis stated that a lot of work has been done on the Bill by a group of eminent scientists. There is now a push to garner support from as many people as possible. To date about 118 MPs are officially supporting the Bill – one of the main aims of which is to try to keep a 1.5° maximum rise in global temperatures, as set by the Paris Agreement, which is enshrined in law.

Information regarding the background to the motion was circulated to Members in their papers.

Councillor Ellis reported that Warrington Borough Council and Lymm Parish Council are already supporting the motion. Birchwood Town Council has already declared a Climate Emergency, this is the next step, adding the Ecological Emergency.

Members discussed the matter and it was **proposed** by Councillor Reeves that Birchwood Town Council:

- Declares an Ecological Emergency;
- Supports the Climate and Ecological Emergency Bill;
- Informs the local media of this decision;
- Writes a letter to Charlotte Nichols MP and
- Writes to the CEE Bill Alliance, the organisers of the campaign for the Bill, expressing the Town Council's support (joinus@ceebill.uk).

This was **seconded** by Councillor Dempsey and **unanimously resolved** by Council.

Action Clerk's office to undertake the relevant actions as detailed above.

(b) **Councillor Allen – Speeding on Glover Road**

Councillor Allen raised the issue of ongoing speeding on Glover Road.

This road has no traffic calming measures on it, and Councillor Allen added that he had seen some vehicles speeding through the traffic light-controlled pedestrian crossing near the primary school, even when they have turned to red.

There have also, over the past few weeks, been a number of collisions in the area where Glover Road joins the roundabout that is crossed by Birchwood Park Avenue, going over to Garrett Field.

Councillor Ellis reported that he had also raised this same issue as a Member's Referral last year. He briefed Members on the correspondence and suggestions that were sent to WBC at that point. WBC did reply to the correspondence, but it was not the response that the Town Council was hoping for.

Information regarding last year's Member's Referral can be found in Minute numbers 019/20-21 (May 2020), 094/20-21 (July 2020), 124//20-21 (September 2020) and 156/20-21 (October 2020).

Councillor Ellis said that he has recently spoken to the Director of Transport and Environment at WBC. They have arranged to meet on site sometime in September, in order for Councillor Ellis to show him all the current issues, and to consider some suggestions for potential traffic calming or reduction measures.

Action Councillor Ellis to continue to liaise with WBC regarding this matter.

The Chair suggested that we ask PCSO Titans, who has undertaken some traffic enforcement on Glover Road, for feedback. He added that the Town Council has a mobile speed sign, that the Police used to take out to use for speed awareness operations. This, however, is still with Cheshire Police somewhere. We have asked for it back, but it has not yet been located.

Action To ask PCSO Titans if he can retrieve the Town Council's mobile speed sign.

256/21-22 COMMUNITY SPEEDWATCH

Councillor Ellis reported that residents of Warrington Road, Risley Village are also concerned about ongoing speeding issues near their properties. Several of them have agreed to be part of Community Speedwatch.

They will be trained by the Police on how to use the equipment.

This is an option for other areas, if residents wish to be trained to be part of a Community Speedwatch group.

257/21-22 CURRENT PLANNING APPLICATIONS FOR COMMENT AND OBSERVATION AND OTHER RELATED PLANNING ISSUES

(a) **Warrington Borough Council**

Development Management Committee (DMC):

The next DMC is scheduled to take place on 29th July 2021. At the time of publishing the Clerk's report, there were no documents available for this meeting.

(b) **Enforcement Cases**

Lists of enforcement cases recently opened/closed have been received; including: ENF/21/08720 Holt Site, Delenty Drive, WA3 6AN. Mud on road.

(c) **Planning Decisions**

(i) Application No. 2020/37543 59 Woolmer Close, Birchwood, WA3 6TT. Proposed single storey side extension. **Approved with conditions.**

(ii) Application No. 2021/29208. Unit NU10 Birchwood Shopping Centre, Lawful Development Certificate – proposed conversion of approximately 55% of unit. **Development would be lawful.**

(d) **Planning Applications**

All plans can be viewed via:

http://www.warrington.gov.uk/home/transport_planning_and_environment/Planning/Se arch_planning_applications/

Certain applications are not Planning Applications; therefore there is no statutory opportunity to allow 21 days for comments, e.g: Non material amendment applications, Lawful development certificates (S192) and 28 day prior approval/determination applications. These types of applications are received for information only.

(a) Application No. 2021/39590 25 Havisham close, Birchwood, WA3 7NB. Proposed two storey side extension and rear single storey to existing dwelling.

(b) Application No. 2021/39052 1 Raglan Court, Birchwood, WA3 6SZ. Proposed Discharge of Conditions 3 (cycle parking) and 5 (electric vehicle charging points) on application 2020/38369 (Change of use).

(c) Application No. 2021/39661 Existing base station, Rutherford House, Birchwood, WA3 6ZH. Class A Prior Approval – proposed upgrade of an existing base station consisting of the removal of 3 antennas and the installation of 6 antennas (top height of masts 26.1m (3.0m support pole) and 22.2m (5.4m support pole partially screened behind parapet) together with internal works to the existing cabinet and ancillary development.

- (d) Application No. 2021/39654 8 Elton Close, Birchwood, WA3 6NB. Proposed demolition of detached garage and proposed two storey side extension.
- (e) Application No. 2021/39745 14 Mansfield close, Birchwood, WA3 6QN. Proposed single storey rear extension to extend beyond the rear wall by 3.7m, height of 3.7m and height of the eaves to be 2.6m.
- (f) Application No. 2021/39767 Petrol Service Station, Oakwood Gate Service Station, Ordnance Avenue, Birchwood, Warrington, WA3 6RW. Proposed installation of self service car wash bay, screen and relocate air/water and vacuum

Members did not have any objections, or comments to make regarding the above applications at this point in time.

This part of the meeting concluded at 7.05 pm.